FCAC 4.29 Time Sensitive Standards

Standard	Time Frame	Standard Requirement	Status
1.03	Annually	if the agency has a strategic plan, it will include provisions for a documented annual review	
1.04	Quarterly	the jail administrator will report facility activities, in writing, to the parent agency	
1.05M	Annually	the facility maintains current scheduled and unannounced FMJS inspection reports and related corrective action documentation	
2.02M	Annually	the agency electronically submits a report documenting compliance efforts with accreditation standards by January 31 of each year	
3.04	Annually	insurance coverage for worker's compensation, civil liability for employees and volunteers, and liability for official vehicles	
6.02	Annually	requirement for performance evaluations to be conducted at least annually	
8.03M	Annually	a written directive requires all employees receive annual training on exposure control	
9.01M(A)	Annually	authorized personnel receive appropriate firearms training	
9.01M(B)	Annually	use of force training	
9.01M(C)	Annually	dart-firing stun gun training in accordance with Florida Statute	
9.01M(D)	Biennial	less-lethal weapon training for weapons other than dart-firing stun gun	
9.08M	Annually	a written directive requires all employees receive annual training on fire and evacuation procedures and use of fire suppression equipment	
9.09M	Annually	all employees receive training in inmate sexual abuse, assault awareness, prevention response, reporting procedures, and inmate sexual abuse/assault confidentiality requirements	
9.10M	At least once	training for newly promoted first line supervisors	
9.14M	Periodic	mental health awareness training	
9.15	Within 12 months	Proof of training for newly appointed or assigned accreditation manager	
9.18M	Annually	documented annual review of proof of analysis and outcomes	
10.01M	Weekly	requires weekly security inspections of all areas, including unoccupied areas	
10.02M	Daily	requires daily inspection of all housing areas, with deficiencies noted	
10.04M	Daily	requires inmate counts at the beginning of each shift and at least one daily lock-down count with inmates immobilized and visually inspected	
10.05M	Hourly	requires a visual check of all inmates every hour between 11pm and 6am	
10.19M	Annually	refresher training for the use of restraint chairs	
11.15M	Periodic	training on the recognition of the symptoms and characteristics of an individual on the autism disorder spectrum and appropriate responses to an individual exhibiting such symptoms and characteristics	
12.01M	Not more than 8 hours	requires inmates are not held longer than eight hours in holding cells, except when an inmate’s behavior or intoxication prevents him/her from placement into general population	
12.02M	2 x daily	observation and communication with inmates during administrative and disciplinary confinement, including their attitude and general condition, by the jail administrator or designee at least twice per day	
13.05M	Annually	review of written plan for handling hostage/barricaded situations	
13.08M	Quarterly	fire and evacuation drill	
13.08M	Annually	review/revision of evacuation plan by key staff and local fire authority	

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14.03M	Within 36 hours	inmates entering facility are provided copies of rules and regulations	
14.12M	Annually	examination of conformance with agency controls, policies and procedures of the property function is conducted by a member not routinely or directly connected with control of property	
14.12M	Annually	full or partial inventory, as defined by the agency, of inmate property is conducted by the property custodian or designee and a designee of the CEO	
15.03M	30 minute checks	requires correctional officers conduct documented observations, at intervals not to exceed 30 minutes, of inmates whose behavior presents a serious threat to the safety and security of the facility or staff	
15.04M	15 minute checks	requires inmates identified as being suicidal or a danger to themselves are not housed separately, or in single cells, unless they are under direct continuous observation with documented 15 minute physical checks. The facility health authority must certify in writing the inmate is medically cleared prior to the inmate being removed from observation.	
15.14M	Hourly	physical observations of pregnant inmate	
15.14M	Within 12 hours	reasons for restrictive housing provided to pregnant inmate	
15.14M	Daily	daily medical review by a qualified healthcare professional	
16.04M	Annually	prohibits commissary prices from exceeding the fair market value for comparable items sold in the community, with a documented annual comparison.	
16.11	Weekly	inmates in general population are allowed at least two hours of visitation per week	
16.13	Weekly	provides inmates a minimum of three hours per week of exercise in a recreation area, weather permitting. Uncontrollable or violent inmates and escape risks are not subject to this provision, but such exceptions must be documented and reviewed at least weekly for status change.	
18.02M	Weekly	specifies inmates are provided clean linens	
18.02M	Twice per week	inmates are provided clean clothing at least twice per week	
19.01M	Weekly	documented sanitation inspections with provisions for recording deficiencies and corrective actions	
19.02	Daily	requires floors swept and mopped, garbage receptacles emptied and cleaned daily	
20.02	2 x weekly	inmates in general population are required to bath no less than twice weekly	
21.01M	1 each year	food service operations conform to applicable standards of Florida Administrative Code 64E-11	
21.03M	Daily	requires food service employees and inmate workers are monitored at the beginning of each shift for health and cleanliness	
21.09	Weekly	requires the jail administrator or designee make documented weekly food service area inspections, to include deficiencies and corrective actions. Reports are to be kept a minimum of three years.	
23.02M	10 minutes checks	documented checks on juveniles placed in temporary custody	
23.02M	6 hours	the time a juvenile is held in temporary custody for the purpose of fingerprinting/photographing and awaiting transportation to an appropriate juvenile facility does not exceed 6 hours	
23.05M	10 minute checks	supervision and monitoring of juveniles shall include physical observation by correctional officers at intervals not to exceed 10 minutes	
24.03M	Annually	medical standard operating procedures are reviewed by the health authority	
24.06M	Within 14 days of admission	inmates are given a health appraisal, including a physical hands-on examination by appropriately trained medical personnel	

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24.09M	Monthly	first aid supplies are readily available within the facility at all times and; inspections of all first aid supplies are conducted at least monthly, and expired or depleted items are replenished	
24.20	Within 48 hours	requires inmates confined for medical reasons are examined by medical staff within 48 hours of such confinement	
25.09M	Daily	temperatures of refrigerators used for storage of medications are logged daily	
25.09M	Monthly	cleanings and inspections are documented on a checklist or other form developed by the facility	
26.03	Annually	all cells are adequately ventilated and illuminated in conformance with FMJS requirements	
28.03M	Once per shift	if inmates are allowed outside of the facility to work, a written directive requires supervision with safety and accountability checks at least once per shift	
31.07M	Monthly	documented monthly inspection of First Aid Kit	
31.10M	15 minute checks	suicidal adult checks documentation of visual observations	
31.14M	10 minute checks	juvenile checks	