



FCAC SRIC Meeting

October 21, 2025

AGENDA

P&P 3.02M	In-Office Arrests and Physical Incidents
P&P 3.14M	Administrative Reviews
P&P 3.15M	Qualified Professionals, Autism
9.06M	Field Training Programs
9.10M	Supervisor Training Programs
10.05M	Nighttime Physical Observations
10.17M	Lethal and Less-Lethal Weapons
10.19M	Restraint Devices
11.06M	Disciplinary Hearings

P&P 3.02M

A written directive outlines safety and security procedures for in-office arrests and physical incidents. All physical incidents are reported within a specified timeframe, and in writing to the appropriate authority. The directive includes:

I. Bullets

- A. Procedures when active warrants are identified;
- B. Provisions for periodic staff training and protocols for de-escalation; and
- C. Provisions for periodic staff training and protocols for use of force.

II. Proofs of Compliance

- Written directive addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- ~~Proof~~ Documentation of periodic training (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Employee interviews

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Justification

The requested revision moves the training and documentation review to once per accreditation cycle instead of yearly. As this information does not change, requiring the training to be done every year is excessive.

P&P 3.14M

A written directive requires the organization to complete an administrative review of each serious occurrence or accident that involves the threat of or actual harm, injury, or death, and includes:

I. Bullets

- A. A review to be initiated within a specified timeframe;
- B. Implementation and documentation of all actions taken;
- C. Periodic ~~T~~training; and
- D. Reporting requirements.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty initial: 1) (Qty Reaccred: 1)
- ~~Training and~~ Documentation of periodic training (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Documentation of reviews (Qty Initial: 1) (Qty Reaccred: 1 each year)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Justification

The requested revision moves the training and documentation review to once per accreditation cycle instead of yearly. As this information does not change, requiring the training to be done every year is excessive.

P&P 3.15M

A written directive addresses procedures to make a good faith effort to ensure a qualified professional, upon request and as defined in Florida Statute, is present at all interviews of an autistic individual, and includes training of affected agency members.

I. Bullets

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of periodic training. (Qty Initial: 1) (Qty Reaccred: 1 each year)

III. Required References

Florida Statute 943.0439

IV. Assessor Guidelines

V. Accreditation Manager Notes

Justification

The requested revision moves the training and documentation review to once per accreditation cycle instead of yearly. As this information does not change, requiring the training to be done every year is excessive.

9.06M

A *written directive* requires all correctional officers successfully complete a *field training program*, as defined by the agency, during their probation, which includes.

I. Bullets

- A. Qualifications for Field Training Officers;
- B. Training Requirements for Field Training Officers;
- C. Supervision of Field Training Officers;
- D. Reporting responsibilities for Field Training Officers; and
- E. Guidelines for Field Training Officers evaluation of recruits.

II. Proofs of Compliance

- *Written directive* addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation showing qualifications of Field Training Officers (Qty Initial: 3) (Qty Reaccred: 3)
- Certificate of training for FTOs (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation showing evaluation of recruits (Qty Initial: 3) (Qty Reaccred: 1 each year)
- Training records (Qty Initial: 1) (Qty Reaccred: 1 each year) Interview Field Training Officers and supervisors

III. Required References

CJSTC 1100 Field Training Officer (FTO) program for Correctional Officers in Florida

IV. Assessor Guidelines

V. Accreditation Manager Notes

Justification:

Revisions to this standard will align FCAC 9.06M with CFA 10.07M. The FCAC definition states a Field Training Program is a structured program, including close supervision, daily observation reports, training checklists, etc. Adding bulleted requirements will ensure facilities have a structured program for training. FTO for Corrections is instructed in the CJSTC 1100 Field Training Officer (FTO) program for Correctional Officers in Florida.

9.10M

Newly promoted first line supervisors participate in a training program, as defined by the agency.

I. Bullets

II. Proofs of Compliance

- Documentation of training (Qty Initial: 1) (Qty Reaccred: 1 each)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

~~Provide proof for both civilian and certified members.~~

Justification:

The Accreditation Manager Notes require proof for both civilian and certified members. There is not much out there for newly promoted CIVILIAN training. Actually, the proof I have for the Food Services Director is a Law Enforcement Administration and Leadership class, because we could not find any training related to civilian Detention Members. Can the Accreditation Manager Notes be removed?

10.05M

A *written directive* requires a documented physical observation of all inmates every hour between 11 p.m. and 6 a.m. during the nighttime (i.e. "lights out") period as identified by the agency for no less than a five-hour window, unless involved in an outside program that precludes a personal check.

I. Bullets

II. Proofs of Compliance

- *Written directive* addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of physical observations (Qty Initial: 2 consecutive days) (Qty Reaccred: 2 each year, consecutive days)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Justification:

FMJS 13.3 has the exact same language.

This was changed in FMJS because agencies have a problem with the standard when it comes to documentation. Most agencies wake their inmates up anywhere from 0330-0530 to make the 14-hour meal requirement and to get the inmates ready for court, transfer to other facilities, medical appointments, and any other required movement, etc. The time frame requirement for documented physical checks between 0400-0600 with all the inmate movement seems to be the problem. Changing the standard to make the required checks for a five-hour window set by the agency during lights out still meets the intent of the standard.

This will allow the agencies based upon their schedule to set the times during the night for the inmates to be visually checked every hour for a period of five hours. This also ensures they will have at least five hours of rest to prepare themselves for their regular scheduled daily activities.

10.17M

A written directive outlines a control system for lethal and less-lethal weapons issued for use in the facility, to include:

I. Bullets

- A. Secure storage;
- B. Procedures for issuance;
- C. Inventories of firearms, weapons, and ammunition; ~~and~~
- D. Immediate identification of missing firearms, weapons, and ammunition;
- E. Inventories of less-lethal weapons (electronic devices, chemical agents, etc.);
and
- D-F. Immediate identification of missing weapons or components of the weapon.

II. Proofs of Compliance

- Written directive addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Observation of systems and storage areas
- Documentation of inventory for both lethal and less-lethal (Qty Initial: 1 each type) (Qty Reaccred: 1 each type for each year)
- Documentation of issuance for both lethal and less-lethal (Qty Initial: 1) (Qty Reaccred: 1 each type for each year)
- Documentation of missing firearms, less-lethal weapons, ~~and~~ ammunition, and related components (Qty Initial: 1 each type) (Qty Reaccred: 1 each type for each year)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Justification:

There are no Bullets or Proof of Compliance indicating anything for less-lethal weapons.

10.19M

A written directive addresses the use of restraint devices (i.e. chairs, beds, and WRAPs), and includes the following:

I. Bullets

- A. Criteria for use;
- B. Documentation;
- C. Restrictions; and
- D. Initial and annual refresher training.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of use with supervisor's approval (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Documentation of initial training (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Documentation of annual refresher training (Qty Initial: 1) (Qty Reaccred: 1 each year)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Justification:

Many facilities are using various types of restraint devices and not limited to the restraint chair. Also, there should be a Supervisor approval on all the documentation.

11.06M

A *written directive* specifies the requirements of a disciplinary hearing to include:

I. Bullets

- A. Inmates are provided at least a 24-hour notice in writing of the impending hearing and charges against them;
- B. The hearing is held within seven working days of the discovered incident. If extenuating circumstances exist, the disciplinary hearing time may be extended to 10 working days of the discovered incident;
- C. The disciplinary committee or hearing officer must determine the inmate understands the charges and possible resulting actions;
- D. *Employee* assistance for any inmate unable to defend him/herself due to disability, language, or literacy problems; and
- E. Inmates are provided a written decision on the results of their hearings.
- F. The time spent by an inmate in disciplinary segregation shall be proportionate to the offense committed, but in no event shall it be greater than 30 days per incident.

II. Proofs of Compliance

- *Written directive* addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Written notifications to accused inmates of hearing and charges (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Disciplinary records showing hearing within seven days of the discovered incident. (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Hearing records showing confirmation of inmate understanding (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Hearing records indicating requests for staff assistance (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Documentation showing provision of hearing results (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Staff and inmate interviews

III. Required References

FMJS Chapter 15

IV. Assessor Guidelines

Working days are Monday through Friday, excluding holidays.

V. Accreditation Manager Notes

Justification:

Standard currently states "The hearing is held within seven working days of the incident. If extenuating circumstances exist, the disciplinary hearing time may be extended to 10 working days of the incident;" If an assault occurs (or other incident), the corrections staff may not discover the incident until days later. If the seven working days have already passed from the actual incident, the disciplinary hearing cannot be held. Changing the wording to "reported incident", allows the hearing to be held within seven days of discovering an incident and a report being generated.