



## **Commission for Florida Law Enforcement Accreditation, Inc.**

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### MEMORANDUM

Date: June 23, 2025  
From: R. Stacy Lehman, Executive Director  
Subject: CFA Standards Manual Change Notice 5.26

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The following revisions were approved by the Commission at the June 19, 2025, meeting. They are effective as of that date. Agencies have one year to come into compliance with new or amended standards, unless otherwise directed by the Commission.

4.02M  
Chapter 8 Introduction  
8.02  
12.06  
18.04M  
18.07  
18.08M

## 4.02M

A written directive addresses use of force training to include the following:

### I. Bullets

- A. Members receive copies of and are instructed in the agency's use of force policy before they are authorized to carry lethal or less-lethal weapons.
- B. Annual refresher training ~~to include on the agency's use of force policy and at least one mandatory training topic on use of force as required by CJSTC.~~
- C. Use of Force training in accordance with CJSTC.

### II. Proofs of Compliance

- *Written directive* addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Receipt of use of force policy prior to authorization/ assignment. (Qty Initial: 3) (Qty Reaccred: 1 each year)
- Documentation of training prior to authorization/assignment. (Qty Initial: 3) (Qty Reaccred: 1 each year)
- Proof of annual refresher training for use of force policy (Qty Initial: 3) (Qty Reaccred: 1 each year)
- ~~Proof of annual refresher training for required use of force training topic, at least one topic each year (Qty Initial: 3) (Qty Reaccred: 1 each year, different topic each year)~~
- Completed CJSTC Form 74 (Qty Initial: 3) (Qty Reaccred: 1 each year)
- Interviews

### III. Required References

CJSTC Rule 11B-27.00212

### IV. Assessor Guidelines

Assessor should review documentation and interview both sworn and non-sworn members

### V. Accreditation Manager Notes

~~Annual Training must include topics as defined by CJSTC. Topics include Scenario-based Firearms Training, Physiological Response Dynamics Training, Less-lethal force options available within the agency, Agency policies on Use of Force training and Legal aspects regarding Use of Force training. The agency is not required to train on all topics every year, but is required to complete training on all topics every four years to maintain officer certification.~~

## CHAPTER 8 Recruitment

This chapter applies to all agencies even if another governmental entity is involved in the recruiting process. ~~Recruitment efforts to fill sworn vacancies should be directed towards the goal of racial, ethnic and gender diversity.~~ This chapter applies to the recruitment of sworn personnel.

## **8.02 (Deleted)**

The agency has a recruitment plan to develop racial, ethnic and gender diversity that includes the following:

### **I. ~~Bullets~~**

- A. ~~A statement of objectives;~~
- B. ~~An action plan designed to achieve the objectives;~~
- C. ~~Annual evaluation of progress towards objectives; and~~
- D. ~~Updates or revisions as necessary.~~

### **II. ~~Proofs of Compliance~~**

- ~~Recruitment plan which addresses elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)~~
- ~~Annual evaluation of progress. (Qty Initial: 1) (Qty Reaccred: 1 each year)~~

### **III. ~~Required References~~**

### **IV. ~~Assessor Guidelines~~**

### **V. ~~Accreditation Manager Notes~~**

## 12.06

*A written directive requires* The work performance of each sworn probationary member is evaluated at least once during the probationary period, in writing, using job related measures and procedures.

### I. Bullets

### II. Proofs of Compliance

- *Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)*
- *Completed P*performance evaluations. (Qty Initial: 1) (Qty Reaccred: 1 each year)

### III. Required References

### IV. Assessor Guidelines

FTO program evaluations do not meet the intent of this standard. This standard applies to all newly hired or newly promoted sworn members, and excludes disciplinary probation.

### V. Accreditation Manager Notes

## **18.04M**

A written directive describes specific responsibilities of the first responding member at the scene of a crash, including:

### **I. Bullets**

- A. Administering emergency medical care and providing basic life support;
- B. Summoning ambulance and/or additional assistance (e.g., members, officers, rescue, tow truck, etc.);
- C. Protecting the crash scene;
- D. Preserving short-lived evidence;
- E. Establishing a safe traffic pattern around the scene;
- F. Locating witnesses and recording crash information;
- G. Expediting the removal of vehicles and debris from the roadway; and
- ~~H. Hazardous material assessment.~~

### **II. Proofs of Compliance**

- Written directive addressing elements of the standard.(Qty Initial: 1) (Qty Reaccred: 1)
- Interviews

### **III. Required References**

### **IV. Assessor Guidelines**

### **V. Accreditation Manager Notes**

## **18.07**

A written directive establishes procedures for manual traffic direction, to include a requirement for members to wear high visibility clothing while directing traffic.

### **I. Bullets**

### **II. Proofs of Compliance**

- Written directive addressing elements of the standard. (Qty initial: 1) (Qty Reaccred: 1)
- Observation of high visibility clothing.

### **III. Required References**

### **IV. Assessor Guidelines**

### **V. Accreditation Manager Notes**

## **~~18.08M (Deleted)~~**

~~A written directive requires members to wear high-visibility clothing while directing traffic.~~

### **~~I. Bullets~~**

### **~~II. Proofs of Compliance~~**

- ~~• Written directive addressing elements of the standard. (Qty initial: 1) (Qty Reaccred: 1)~~
- ~~• Observation~~

### **~~III. Required References~~**

### **~~IV. Assessor Guidelines~~**

### **~~V. Accreditation Manager Notes~~**