



CFA SRIC

October 5, 2022
1:00 PM

Agenda

1.07M	Foster
12.07	Eades
14.10M	Aguiar
14.11M	Staff
15.12M	Jones
27.08M	Staff
29.01M	Wachter
29.02M	Wachter



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 1.07M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

1.07M

A written directive establishes guidelines for the release of information related to ongoing investigations, to include:

I. Bullets

- A. The prior criminal record, character, or reputation of the accused;
- B. Photographs of accused;
- C. The existence of any confession, admission of guilt, or statements or refusal of statements made by the accused;
- D. The results of any examinations or tests of the accused;
- E. The identity, testimony, or credibility of prospective witnesses;
- F. Opinions of agency members regarding the guilt or innocence of the accused or merits of the case;
- G. Personal information identifying the victim;
- H. Information pertaining to juveniles;
- I. Releasing information when other public service agencies are involved in a mutual effort; and
- J. When the accused is an agency member.

II. Proofs of Compliance

- Written directive addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Interviews

III. Required References

Florida Statutes Chapter 119
[Marsy's Law, Fla. Constitution, Art. I, Section 16\(b\)\(5\)](#)

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

Marsy's Law should be added as a reference to this standard, as Florida Statute provides a majority of the records laws for the State of Florida, but the Florida Constitution and Marsy's Law encompasses and outlines [more] specific rights of victims.

Proposed by: Gabriella Foster, Treasure Island Police Department
 Date submitted: 08/10/2022



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 12.07

New Standard	X	Revision	Deletion
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Proposal (State the standard exactly as you believe it should appear in the manual).

12.07

If the agency conducts exit interviews, a written directive describes the agency's exit interview process for employee separations. The exit interview will be:

I. Bullets

- A. Completed by the end of the employee's final day of employment;
- B. Reviewed by the chief executive or designee; and
- C. Stored in a secure manner.

II. Proofs of Compliance

- Written directive addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Completed exit interview forms (Qty Initial: 1 each) (Qty Reaccred: 1 each)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Proofs should reflect both civilian and sworn employees.
Does not need to include involuntary terminations or resignations in lieu of termination.

Rationale for revision.

The final opportunity to collect information from employees is the exit interview. The information gained through exit interviews will aid in the creation of new policies and improve such areas as employee supervision, training and performance appraisal. The exit interview will also help address conditions causing workplace dissatisfaction, and identify issues that may have an impact on retention as well as future recruitment for the organization.

Proposed by: Captain Charles Eades, Ocala Police Department

Date submitted: 08/08/2022



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 14.10M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

14.10M

A written directive addresses body armor for sworn members, to include:

I. Bullets

- A. Being readily available while on duty, as defined by the agency;
- B. A requirement for body armor to be current; and
- C. A requirement for wearing during pre-planned, high-risk situations, as defined by the agency.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Proof of issue. (Qty Initial: 3) (Qty Reaccred: 3)
- Observation of available body armor.

III. Required References

IV. Assessor Guidelines

For this standard, current refers to body armor with expiration dates that have not been exceeded.

V. Accreditation Manager Notes

Rationale for revision.

Currently there is no definition of "readily available" for this standard and each agency needs to spell out their "readily available" procedures and those that are exempted from having body armor "readily available."

Proposed by: Inspector James Aguiar, Jr., Sumter County Sheriff's Office

Date submitted: 08/26/2022



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 14.11M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

14.11M

If an agency has K-9 teams, a written directive specifies the following:

I. Bullets

- A. Circumstances for use;
- B. Handler selection criteria;
- C. Duties and responsibilities;
- D. Certification
- E. Training requirements for the handler and the K-9; and
- F. Deployment documentation.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Certification documentation, if applicable. (Qty Initial: 1) (Qty Reaccred: 1)
- Training documentation. (Qty Initial: 3) (Qty Reaccred: 1 each year)
- Deployment documentation. (Qty Initial: 3) (Qty Reaccred: 1 each year)
- Interviews with K-9 handler.

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Provide training documentation and certification for K-9 and handler team. Examples of K-9 teams include those used for narcotic detection, cadaver detection, search and rescue, explosive detection, electronic storage detection, and dogs used in the patrol function.

Rationale for revision.

Revision provides an additional example of K-9 teams

Proposed by: Staff

Date submitted: 06/28/2022



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 15.12M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

15.12M

A written directive establishes procedures to be used when investigating missing children and missing adult reports following the guidelines outlined in Florida Statutes. The policy must ensure that cases involving missing children and adults are investigated promptly using appropriate resources, and must include:

I. Bullets

- A. Requirements for accepting missing child and missing adult reports;
- B. Requirement for entry into FCIC/NCIC within two hours of receipt of the report;
- C. Procedures for initiating, maintaining, closing, or referring a missing child or missing adult investigation;
- D. Standards for maintaining and clearing computer data of information concerning a missing child or missing adult which is stored in the FCIC and the NCIC, to include a monthly review of each case and a determination of whether the case should be maintained in the database;
- E. Requirement that when a person has been reported missing and has not been located within 30 days, the agency will request the family or next of kin to provide written consent to contact the dentist of the missing person and request that person's dental records for inclusion in the NCIC Dental File; and
- F. Requirement to attempt to obtain a biological specimen for DNA analysis if the missing person has not been located within 90 days.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Interviews.

III. Required References

Florida Statutes 937.021, 937.0205, and 937.031

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

This standard deals with missing adults and children. The inclusion of F.S.S. 937.0205 to the required references will ensure that the Purple Alert system is addressed in policy/practice.

Proposed by: Kathryn Jones, Bartow Police Department
 Date submitted: 06/22/2022



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 27.08M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

27.08M

The agency has refrigerated storage for perishable items of evidence; and includes:

I. Bullets

- A. Security; and
- B. Provisions for maintaining the integrity of evidence in the event of power outage or equipment failure.

II. Proofs of Compliance

- Observation of refrigerated storage
- Interviews

III. Required References

IV. Assessor Guidelines

Location of the refrigerator within the facility should be considered to determine if additional security is required. If separate lock boxes are used, they must be secured inside the refrigerator.

V. Accreditation Manager Notes

Rationale for revision.

Power outage is not the only factor that needs to be addressed to maintain the integrity of refrigerated evidence.

Proposed by: Staff

Date submitted: 07/13/2022



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 29.01M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

29.01M

The agency has an *Exposure Control Plan* mandating a *Universal Precautions* philosophy available to all members containing the following:

I. Bullets

- A. A current list of all agency-identified job classifications where occupational exposure to potentially infectious materials is anticipated;
- B. Personal Protective Equipment, including use, accessibility, cleaning, laundering or disposal, and replacement;
- C. Procedures to ensure the work environment is clean and sanitary and decontaminated after contact with blood or other potentially infectious materials;
- D. Regulated waste discarding and containment, to include proper disposal of sharps;
- E. Procedures for laundering contaminated uniforms and personal clothing;
- F. Exposure treatment;
- G. Labels and signs communicating hazards to members; and
- H. A requirement for a documented annual review of the exposure control plan.

II. Proofs of Compliance

- Exposure Control Plan. (Qty Initial: 1) (Qty Reaccred: 1)
- Observation of availability of plan.
- ~~Worker's compensation "First Report of Injury" form. (Qty Initial: 1) (Qty Reaccred: 1 each year)~~
- Proof of initial distribution and replacement of Personal Protective Equipment. (Qty Initial: 1) (Qty Reaccred: 3)
- Documentation of disposal of hazardous materials. (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Observation of sharps container, biohazard waste bags, etc.
- Documentation of annual review. (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Interviews.

III. Required References

29 C.F.R. 1910.1030(b)

IV. Assessor Guidelines

If the plan is not incorporated in the agency's policy manual, assessors will verify availability.

Assessors will verify accessibility to PPE.

Check for decontamination supplies.

Assessors will verify proper disposal containers.

Documentation of a third party agreement or invoice from a waste management contractor.

V. Accreditation Manager Notes

Rationale for revision.

The intent of 29.01M is to address the agency's exposure control plan as a whole, with a focus on personal protective equipment and preventative measures.

29.02M addresses the agency's training and the specifics of what an agency should do if an exposure occurs. This is outlined in Bullet E. The First Report of Injury form is more applicable as a proof in 29.02M.

Proposed by: Kimberly Wachter, DFS DIFS

Date submitted: 08/22/2022



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 29.02M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

29.02M

The agency provides Infectious Disease training for all members who have *occupational exposure* prior to assignment where risk of occupational exposure may occur, which includes the following:

I. Bullets

- A. The agency's Exposure Control Plan;
- B. The basic description, symptoms, and the modes of transmissions of infectious diseases;
- C. The use and limitations of methods that will prevent or reduce exposure, including personal protective equipment;
- D. The *Universal Precautions* philosophy;
- E. Procedures to follow if an exposure occurs, including reporting requirements and medical follow-up;
- F. The signs, labels, and color coding identifying biohazardous waste;
- G. The agency's biohazardous waste disposal procedures;
- H. Point of contact for questions; and
- I. Annual refresher training.

II. Proofs of Compliance

- Lesson plan (Qty Initial: 1) (Qty Reaccred: 1)
- Proof of training at time of initial assignment (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Documentation of annual refresher training (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Worker's compensation "First Report of Injury" form (Qty Initial: 1) (Qty Reaccred: 1 each year)

III. Required References

CFR 1910.1030

IV. Assessor Guidelines

V. Accreditation Manager Notes

Proofs for training should include various job classifications.

Rationale for revision.

The intent of 29.01M is to address the agency's exposure control plan as a whole, with a focus on personal protective equipment and preventative measures.

29.02M addresses the agency's training and the specifics of what an agency should do if an exposure occurs. This is outlined in Bullet E. The First Report of Injury form is more applicable as a proof in 29.02M.

Proposed by: Kimberly Wachter, DFS DIFS

Date submitted: 08/22/2022