

	Directive:	Number:
	SCHOLARSHIP PROGRAM	FAO.2002
	Date Issued: June 24, 2021	Effective Date: July 1, 2021
Date Revised: (formerly the Fee Waiver directive) April 13, 2021		
www.flaccreditation.org		

Scope:

This policy applies to agencies applying for or receiving a scholarship from the Commissions.

Definitions:

Scholarship Committee – a committee of at least three commissioners from their respective Commission who makes decisions on scholarships.

Policy:

It is the policy of the Commissions that agencies with a signed accreditation agreement on file may request a scholarship for accreditation fees, software fees, training fees, or participation in the Mentoring Program (FAO.2009). The Commissions are committed to the proposition that funding should not prevent an agency from pursuing accreditation. Accordingly, this document sets forth policy regarding requesting and receiving scholarships.

Procedures:

1. Any request for a scholarship must be made by submitting a completed scholarship application and letter from the agency CEO outlining financial need.
2. Scholarship decisions for software fees, training fees, and participation in the Mentoring Program will be made by the Florida Accreditation Office executive director. If an agency seeks a scholarship for accreditation fees, or in a category after already having been previously awarded, this decision will be made by the Scholarship Committee.
3. Mentoring Program scholarship recipients will receive reimbursement for approved travel and training related expenses. The agency must submit a completed reimbursement form and receipts for costs incurred to receive reimbursement. Eligible expenses are noted on the travel reimbursement form. Meals/per diem are reimbursable at the participating agency's rate.
4. Responses to requests to participate in the Scholarship Program will be made by the executive director no later than 45 days after submission.