



FCAC SRIC

June 14, 2022
1:00 PM

Agenda

4.11M	Lewis
14.02M	Staff
16.13	Staff
16.14	Staff
31.01M	Staff
Definitions (10)	Staff
FPAP Definitions (5)	Staff



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 4.11M

New Standard		Revision		Deletion	X
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Proposal (State the standard exactly as you believe it should appear in the manual).

4.11M

~~The agency has a designated ADA coordinator.~~

~~I. — Bullets~~

~~II. — Proofs of Compliance~~

- ~~• — Documentation identifying the ADA Coordinator. (Qty Initial: 1) (Qty Reaccred: 1)~~

~~III. — Required References~~

~~28 C.F.R. 35.107~~

~~IV. — Assessor Guidelines~~

~~The ADA Coordinator may be within the jurisdiction of the agency (county/city employee).~~

~~V. — Accreditation Manager Notes~~

Rationale for revision.

Deletion of this standard brings it into parity with the law enforcement standard 1.05M (deleted October 2021).

Proposed by: Amanda Lewis, Sarasota County Sheriff's Office

Date submitted: 03/17/2022



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 14.02M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

14.02M

A *written directive* provides a uniform *classification* process which includes:

I. Bullets

- A. Initial classification within a specified timeframe;
- B. Housing;
- C. Access to programs; and
- D. A reclassification process.

II. Proofs of Compliance

- *Written directive* addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Classification records documentation (Qty Initial: 3) (Qty Reaccred: 1 each year)
- Employee interviews

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

The Florida Model Jail Standard (FMJS) 4.17 uses the term "uniform classification process." This proposed revision to include "uniform classification process" will coincide with the FMJS terminology.

Proposed by: Staff

Date submitted: 03/10/2022



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 16.13

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

16.13M

A written directive provides inmates a minimum of three hours per week of outdoor exercise, weather permitting. Uncontrollable or violent inmates and escape risks are not subject to this provision, but such exceptions must be documented and reviewed at least weekly for status change.

I. Bullets

II. Proofs of Compliance

- *Written directive* addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Logs or records indicating outdoor exercise schedules (Qty Initial: 3) (Qty Reaccred: 1 each year)
- Documentation of exceptions and weekly review (Qty Initial: 1) (Qty Reaccred: 2 per year for each year)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Files must contain consecutive reports for each year to demonstrate compliance.

Rationale for revision.

Making this standard mandatory will contribute to consistency with FMJS mandatory requirements.

Proposed by: Staff

Date submitted: 04/05/2022



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 16.14

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

16.14M

A written directive requires all inmates have equal access to programs, privileges, exercise, visitation, and work release opportunities unless deemed to be a threat to the safety of themselves, staff, or other inmates; or to security of the facility.

I. Bullets

II. Proofs of Compliance

- *Written directive* addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Schedules/attendance records (Qty Initial: 3) (Qty Reaccred: 1 each year)No
- Inmate/staff interviews

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

Making this standard mandatory will contribute to consistency with FMJS mandatory requirements.

Proposed by: Staff

Date submitted: 04/05/2022



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 31.01M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

31.01M

A written directive requires the holding area has fire equipment, prevention practices and procedures, to include:

I. Bullets

- A. A fire alarm, automatic heat and smoke detection system, and lighted or reflective emergency exits; and
- B. A documented fire/safety inspection; and
- ~~C. Documented quarterly fire and evacuation drills.~~

II. Proofs of Compliance

- Written directive addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of fire/safety inspection (Qty Initial: 1) (Qty Reaccred: 1)
- ~~Documentation of quarterly fire and evacuation drills (Qty Initial: 2) (Qty Reaccred: 2 per year for each year)~~
- Observation of fire alarm system, automatic detection system, and emergency exits
- Observation of posted evacuation map and emergency exit signs

III. Required References

Florida Statute 951.23(5)

IV. Assessor Guidelines

V. Accreditation Manager Notes

~~The actual movement of inmates to areas outside of the holding cells is not required.~~

Each fire inspection report received during the reaccreditation cycle will be included as a proof(s) of compliance in the assessment when provided by the fire inspection authority.

Rationale for revision.

Chapter 31 deals with courthouse holding areas. A courthouse is a standard government building, not a correctional facility.

Proposed by: Staff

Date submitted: 05/02/2022



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # Definition

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

Classification: A system or process for determining the needs and requirements of those persons being confined, and for assigning them to housing units and programs. Elements of this determination include the following: security level; work assignments; special treatment services; allowance or denial of certain privileges; and other assignments as may be available. Also referred to as uniform classification process.

Rationale for revision.

The Florida Model Jail Standard (FMJS) 4.17 uses the term “uniform classification process.” This proposed revision to include “uniform classification process” will coincide with the FMJS terminology.

Proposed by: Staff

Date submitted: 03/10/2022



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

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New Standard		Revision		Deletion	X
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Proposal (State the standard exactly as you believe it should appear in the manual).

~~**Environmental Health:** All conditions, circumstances, and surrounding influences that affect the health of individuals or groups in the area.~~

Rationale for revision.

The glossary term *environmental health* is no longer used in the FCAC standards manual.

Proposed by: Staff

Date submitted: 03/10/2022



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # Definition

New Standard		Revision		Deletion	X
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Proposal (State the standard exactly as you believe it should appear in the manual).
Independent Audit: An accounting conducted by an entity from outside the agency.

Rationale for revision.
The glossary term <i>independent audit</i> is no longer used in the FCAC standards manual.

Proposed by: Staff

Date submitted: 03/10/2022



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # Definition

New Standard		Revision		Deletion	X
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Proposal (State the standard exactly as you believe it should appear in the manual).
~~Indicted Juvenile: A juvenile of any age, indicted by a grand jury for an offense punishable by death, or life imprisonment.~~

Rationale for revision.
The glossary term *indicted juvenile* is no longer used in the FCAC standards manual.

Proposed by: Staff
Date submitted: 03/10/2022



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Proposal (State the standard exactly as you believe it should appear in the manual).

~~**Internal Audit:** A financial accounting conducted by an entity within the agency but outside the chain of command of the unit to be audited.~~

Rationale for revision.

The glossary term *internal audit* is no longer used in the FCAC standards manual.

Proposed by: Staff

Date submitted: 03/10/2022



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Proposal (State the standard exactly as you believe it should appear in the manual).

~~**Mission Statement:** A statement of the role or purpose, by which an organization intends to operate. Typically, a mission statement should describe what the organization does, who it serves, and what makes the organization unique.~~

Rationale for revision.

The glossary term *mission statement* is no longer used in the FCAC standards manual.

Proposed by: Staff

Date submitted: 03/10/2022



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Standard # Definition

New Standard		Revision		Deletion	X
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Proposal (State the standard exactly as you believe it should appear in the manual).

~~**Objective Jail Classification:** A process of assessing every jail inmate's custody and program needs using locally developed and validated instruments, one at intake and another after a period of confinement to identify the level of risk and needs presented by an inmate so that appropriate housing and program assignments can be made.~~

Rationale for revision.

The glossary term *objective jail classification* is no longer used in the FCAC standards manual.

Proposed by: Staff

Date submitted: 03/10/2022



Florida Corrections Accreditation Commission, Inc.

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Standard # Definition

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).
Special Diets: Special foods provided to comply with medical, religious, or security requirements. Also referred to as modified diets.

Rationale for revision.
The term "modified diets" is used in FCAC Standard 21.06. "Special diets" and "modified diets" can be used interchangeably in the field.

Proposed by: Staff

Date submitted: 03/10/2022



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New Standard		Revision		Deletion	X
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Proposal (State the standard exactly as you believe it should appear in the manual).
~~Valuable Items: Tangible property which exceeds a threshold cost, as determined by the agency.~~

Rationale for revision.
The glossary term *valuable items* is no longer used in the FCAC standards manual.

Proposed by: Staff
Date submitted: 03/10/2022



Florida Corrections Accreditation Commission, Inc.

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Standard # Definition

New Standard		Revision		Deletion	X
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Proposal (State the standard exactly as you believe it should appear in the manual).

~~Value Statements: Organizational values define the acceptable standards which govern the behavior of individuals within the organization. Value statements provide a framework for the collective leadership of organizations to encourage common norms or behavior, which will support the achievement of the organization's goals and mission.~~

Rationale for revision.

The glossary term *value statements* is no longer used in the FCAC standards manual.

Proposed by: Staff

Date submitted: 03/10/2022



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # FPAP Definition

New Standard		Revision		Deletion	X
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Proposal (State the standard exactly as you believe it should appear in the manual).

~~**Field Supervision:—Refers to activity performed by pretrial or probation employees involving a presence in the community for supervision purposes.**~~

Rationale for revision.

The glossary term *field supervision* is no longer used in the FPAP standards manual.

Proposed by: Staff

Date submitted: 03/11/2022



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # FPAP Definition

New Standard		Revision		Deletion	X
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Proposal (State the standard exactly as you believe it should appear in the manual).

~~Protected Class: A characteristic of a person which cannot be targeted for discrimination.~~

Rationale for revision.

The glossary term *protected class* is no longer used in the FPAP standards manual.

Proposed by: Staff

Date submitted: 03/11/2022



Florida Corrections Accreditation Commission, Inc.

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Standard # FPAP Definition

New Standard		Revision		Deletion	X
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Proposal (State the standard exactly as you believe it should appear in the manual).

~~**Selection Criteria: The rules, standards, or requirements used to make a judgment concerning filling a specific position.**~~

Rationale for revision.

The glossary term *selection criteria* is no longer used in the FPAP standards manual.

Proposed by: Staff

Date submitted: 03/11/2022



Florida Corrections Accreditation Commission, Inc.

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Standard # FPAP Definition

New Standard		Revision		Deletion	X
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Proposal (State the standard exactly as you believe it should appear in the manual).

Selection Process: ~~The combination of elements and procedures utilized to make the final decision regarding filling a position, including minimum qualifications (e.g., education, experience, citizenship, residency), written tests, performance tests, oral exams, interviews, background investigation, medical exams, polygraph tests, police academy ratings, personality inventories, psychiatric evaluations, and veteran preferences.~~

Rationale for revision.

The glossary term *selection process* is no longer used in the FPAP standards manual.

Proposed by: Staff

Date submitted: 03/11/2022



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Standard # FPAP Definition

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Proposal (State the standard exactly as you believe it should appear in the manual).

~~Value Statements: Organizational values define the acceptable standards which govern the behavior of individuals within the organization. Value statements provide a framework for the collective leadership of organizations to encourage common norms or behavior, which will support the achievement of the organization's goals and mission.~~

Rationale for revision.

The glossary term *value statements* is no longer used in the FPAP standards manual.

Proposed by: Staff

Date submitted: 03/11/2022