

Agenda

FCAC SRIC

June 19, 2017

1:30 PM

Omni Orlando Resort

ChampionsGate, FL

Agenda topics

4.08M	Staff
14.12M	Staff
16.07M	Staff
18.01	Staff
FCAC Cross Reference	Staff
Holding Area – New Chapter	Staff



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number, and place an X in the appropriate box.

Standard Number 4.08M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual). 4.08M A written directive requires all sworn members to abide by a code or canon of ethics. I. Bullets II. Proofs of Compliance <ul style="list-style-type: none">• Written directive addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)• Code or canon of ethics. (Qty Initial: 1) (Qty Reaccred: 1) III. Required References IV. Assessor Guidelines V. Accreditation Manager Notes
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Rationale for revision. This modification mirrors the law enforcement standard.
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Proposed by:
Name _____ Staff _____ Date 5/18/2017

Approved _____ Disapproved _____ Approved with changes _____
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Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number, and place an X in the appropriate box.

Standard Number 14.12M

New Standard		Revision	X	Deletion
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<p>Proposal (State the standard exactly as you believe it should appear in the manual).</p> <p>14.12M A written directive states property custodians are accountable for all inmate property within their control, and addresses the following:</p> <p>I. Bullets</p> <p>A. An annual examination of conformance with agency controls, policies and procedures of the property function is conducted by a member not routinely or directly connected with control of property;</p> <p>B. An unannounced annual inspection of property storage areas for organization and orderliness is conducted as directed by the agency's CEO; and</p> <p><u>C.</u> An annual full or partial inventory, as defined by the agency, of inmate property is conducted by the property custodian or designee and a designee of the CEO; <u>and</u></p> <p>C.D. <u>Follow-up investigative procedures for lost, missing, or stolen inmate property.</u></p> <p>II. Proofs of Compliance</p> <ul style="list-style-type: none"> • Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1) • Documentation demonstrating compliance with each element of the standard. (Qty Initial: 1 each) (Qty Reaccred: 1 each for each year) • Interviews <p>III. Required References</p> <p>IV. Assessor Guidelines</p> <p>V. Accreditation Manager Notes</p> <p><u>Agency policy for inventory must specify amounts or percentages.</u></p> <p>Examinations, inspections and inventories are documented separately.</p>

<p>Rationale for revision.</p> <p>An unannounced inspection may occur at any time during the accreditation year.</p> <p>Agency should be investigating any missing inmate property.</p> <p>Amounts or percentages must be specified in policy.</p>
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Proposed by:
Name _____ Staff _____ Date 5/18/2017 _____

Approved	Disapproved	Approved with changes
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Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number, and place an X in the appropriate box.

Standard Number 16.07M

New Standard		Revision		Deletion	X
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Proposal (State the standard exactly as you believe it should appear in the manual). 16.07M A written directive requires an annual internal audit of the commissary fund by a person not associated with the commissary function. I. Bullets II. Proofs of Compliance <ul style="list-style-type: none"> • Written directive addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1) • Annual audits (Qty Initial: 1) (Qty Reaccred: 1 each year) III. Required References IV. Assessor Guidelines V. Accreditation Manager Notes

Rationale for revision. Standard 3.03M requires an independent financial audit of the agency's activities, this standard's requirements should be included in that audit.
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Proposed by:
 Name _____ Staff _____ Date 5/18/2017

Approved _____	Disapproved _____	Approved with changes _____
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Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number, and place an X in the appropriate box.

Standard Number 18.01

New Standard		Revision	X	Deletion
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Proposal (State the standard exactly as you believe it should appear in the manual). 18.01 A <i>written directive</i> requires inmates to be provided with the following: I. Bullets A. Mattress meeting the applicable Florida Fire Marshal standards and be in good repair; B. Pillow; C. Pillow case, if applicable; D. Sheets; and E. Blankets, as needed. II. Proofs of Compliance <ul style="list-style-type: none"> • <i>Written directive</i> addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1) • Observation of items listed in standard • Fire Marshal certification (Qty Initial: 1) (Qty Reaccred: 1) III. Required References National Fire Protection Association Standard 23.7.4.3 101 Life Safety Codes Manual IV. Assessor Guidelines V. Accreditation Manager Notes
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Rationale for revision.
Correction to Required Reference.

Proposed by:
 Name _____ Staff _____ Date 5/18/2017

Approved _____	Disapproved _____	Approved with changes _____
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Florida Corrections Accreditation Commission Cross Reference

FCAC 4th Edition	ACA 4 th Edition	CFA 5 th Edition	CALEA 5th Edition	CALEA 6 th Edition	Comments
1.01	7D-04	1.01	11.1.2	11.1.1	
1.02M	7D-05				
1.03	7D-01		15.2.1M		
1.04					
1.05M	1A-01				
1.06	7F-01	1.06	54.1.1 (a-e)	54.1.1	If using CALEA 54.1.1, must address bullet B
2.01M		3.01M	12.2.1M	12.2.2	
2.02M					
3.01M	7D-10, 7D-11	5.01M	17.4.1M	17.4.1	
3.02M	7D-11, 7D-12				
3.03M	7D-12	5.03M	17.4.3M		
3.04	7D-14				
3.05M	7D-15	5.04M	17.5.1M	17.5.1	
4.01M			31.1.1M, 31.2.3M, 31.3.1M, 32.1.1M, 32.2.1M, 22.2.1M, 22.2.2M		
4.02M		9.05M		31.5.1	
4.03M	7B-04				
4.04		11.02		34.1.4,34.1.2	
4.05M		CH. 66.01	25.1.1M, 25.1.2M	22.4.1	
4.06M			22.3.5M		
4.07		2.10	22.3.4	22.2.4	
4.08M	7C-02	7.01M	26.1.1M	1.1.2	
4.09M	7E-01	7.07M	26.1.3	26.1.3	
4.10M	7C-02				
4.11M		1.05M			
5.01M		1.02M	11.2.1M	11.3.2	
5.02M		2.03M	12.1.3	12.1.3	
5.03M		2.04M	12.1.3M	12.1.3	
5.04M		1.03M	12.1.2M	12.1.2	
6.01					
6.02		12.02	35.1.2M, 35.1.4M, 35.1.5M	35.1.7, 35.1.5	
6.03		12.02	35.1.5M, 35.1.7	35.1.7, 35.1.5	
6.04		12.05	35.1.6M	35.1.6	
6.05		12.04			
7.01M		7.02M, 10.04M	26.1.2, 26.1.4, 33.1.5M	26.1.4	
7.02		7.04	26.1.7M	26.1.7	
7.03		7.05	26.1.8	26.1.8	
7.04	7E-01 (i)	7.06	26.1.6M	26.1.6	

Florida Corrections Accreditation Commission Cross Reference

FCAC 4th Edition	ACA 4 th Edition	CFA 5 th Edition	CALEA 5th Edition	CALEA 6 th Edition	Comments
7.05M		20.01M	52.1.1M, 52.1.2M	26.2.1 , 26.2.2 , 26.3.1	If using CALEA for comparative compliance, the file must include proofs addressing bullet C.
7.06M		20.02M	52.2.5M	26.3.5	
7.07		2.07	52.2.7	26.3.7	
7.08		20.03	52.2.6M	26.3.6	
7.09M		20.04	52.2.8	26.3.4 , 26.3.8	
8.01M					
8.02M					
8.03M					
9.01M	7B-14				
9.02M	7B-06				
9.03M					
9.04M					
9.05M					
9.06M					
9.07M	7B-15				
9.08M					
9.09M					
9.10M		10.12M	33.8.2	33.8.2	
9.11M					
9.12M					
9.13M					
10.01M					
10.02M	2A-12				
10.03M					
10.04M					
10.05M					
10.06M					
10.07M					
10.08M					
10.09M	2B-08				
10.10M	2B-02				
10.11M					
10.12M	2A-03				
10.13M	2A-09				
10.14M	2A-01				
10.15M	2A-07				
10.16M	2A-07				
10.17M					
10.18M					
10.19M					
11.01M	2A-28				
11.02M					
11.03M	6C-01, 6C-11				
11.04M	6C-04				
11.05M	6C-03, 6C-05, 6C-07				

Florida Corrections Accreditation Commission Cross Reference

FCAC 4th Edition	ACA 4 th Edition	CFA 5 th Edition	CALEA 5th Edition	CALEA 6 th Edition	Comments
11.06M	6C-07, 6C-09, 6C-13, 6C-15				
11.07M	6C-12				
11.08M	6C-08				
11.09	6C-18				
11.10	6C-14, 6C-15				
11.11					
11.12M	6A-07				
11.13		25.1.6	25.1.6	11.1.1	
11.14M					
12.01					
12.02M					
12.03	2A-66				
13.01M	1C-05				
13.02M	1C-15				
13.03M					
13.04M					
13.05M					
13.06M		17.07M			
13.07M					
13.08M	1C-02				
13.09M					
14.01M	2A-19				
14.02M	2A-30				
14.03M	2A-27, 2A-28				
14.04M	2A-20, 2A-26				
14.05M					
14.06M	2C-05				
14.07M	4C-22				
14.08M	2A-21, 7D-19				
14.09M					
14.10M	2A-21				
14.11M	2A-21, 2A-24				
14.12M					
14.13M	6A-05				
14.14	5B-18, 7D-20				
14.15M					
14.16					
14.17	4B-06				
14.18					
15.01M	2A-32, 2A-33				
15.02M	2A-30				
15.03M					
15.04M					
15.05	4C-09				
15.06	4B-08, 4B-09				
15.07	1A-13				

Florida Corrections Accreditation Commission Cross Reference

FCAC 4th Edition	ACA 4th Edition	CFA 5th Edition	CALEA 5th Edition	CALEA 6th Edition	Comments
15.08					
15.09	1A-04				
15.10	1A-11				
15.11	2A-08				
16.01M	7D-16				
16.02					
16.03					
16.04M					
16.05	5C-25				
16.06					
16.07M	7D-12				
16.08	5C-05				
16.09M					
16.10					
16.11					
16.12M					
16.13					
16.14					
17.01					
17.02M					
18.01	1C-10, 4B-02				
18.02M					
18.03	4B-03				
18.04					
18.05	2A-58				
19.01	1A-01				
19.02	1A-04				
19.03					
19.04M	1A-03M				
19.05					
19.06M	1C-11M				
19.07M					
20.01	4B-07				
20.02					
20.03					
21.01M	4A-11M				
21.02M	4A-13M				
21.03M	4A-13M				
21.04					
21.05M	4A-18				
21.06M	4A-09, 4A-10				
21.07	4A-06				
21.08	2A-59				
21.09	4A-15				
21.10M	1A-03, 4A-02				
21.11M					
21.12M					

Florida Corrections Accreditation Commission Cross Reference

FCAC 4th Edition	ACA 4 th Edition	CFA 5 th Edition	CALEA 5th Edition	CALEA 6 th Edition	Comments
21.13M	4A-15				
21.14M	2D-02				
22.01					
22.02M					
22.03M					
22.04M					
22.05M					
23.01M	2A-37				
23.02M					
23.03M					
23.04M	2A-37, 2A-42				
23.05M					
23.06M					
24.01M					
24.02M	4D-05				
24.03M					
24.04M	4D-05				
24.05	4D-28				
24.06M	4C-24				
24.07	4C-08				
24.08					
24.09M	4D-08, 4D-09				
24.10	4C-03				
24.11M	4C-20				
24.12M	4C-38				
24.13	4D-28				
24.14					
24.15M	4C-14, 4C-15, 4C-16, 4C-17				
24.16	4D-27				
24.17M					
24.18M					
24.19					
24.20					
25.01					
25.02	4C-38				
25.03					
25.04M	4C-38, 2D-03				
25.05M					
25.06M					
25.07M	4C-38				
25.08					
25.09M					
25.10M					
26.01M	1C-07				
26.02M	1C-08, 7B-10				
26.03	1A-14, 1A-19				

Florida Corrections Accreditation Commission Cross Reference

FCAC 4th Edition	ACA 4 th Edition	CFA 5 th Edition	CALEA 5th Edition	CALEA 6 th Edition	Comments
26.04	1A-04				
27.01M					
27.02M					
27.03					
27.04M					
27.05M					
27.06M					
27.07M					
28.01	5C-08				
28.02					
28.03M	2A-17				
28.04					
28.05					
29.01	5B-10				
29.02M	5B-08				
29.03M	5B-09, 5B-10				
29.04	5B-06				
29.05	5B-05				
30.01M	2A-29, 4D-22-2, 4D-22-5				
30.02M	4D-22-1, 4D- 22-4				
30.03M	2A-29				
30.04M	4D-22-6				



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number, and place an X in the appropriate box.

New Chapter	X	Revision		Deletion	
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CHAPTER 31 COURTHOUSE HOLDING AREAS

Standards in this chapter apply to facilities operating short-term holding areas to maintain custody of inmates. These areas are designed as temporary collection points used to temporarily hold inmates awaiting court or anyone remanded into custody during court proceedings. All agencies that operate a holding facility must comply with the standards in this chapter, if applicable. If the responsibility for care, custody, and control of inmates is transferred to another entity within the Sheriff's Office, or contract provider, the standards apply to the vendor and the facility must build files and show compliance.

31.01M

Holding areas provide the following conditions for inmates:

I. Bullets

- A. Adequate lighting;
- B. Circulation of fresh or purified air;
- C. Controls to reduce the possibility of invading an inmate's privacy.

II. Proofs of Compliance

- Observation of holding areas.

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

31.02M

A written directive requires the holding area has fire equipment, prevention practices and procedures, to include:

I. Bullets

- A. Fire alarm and heat and smoke detection system;
- B. Documented testing of fire and smoke alarms as required by local fire code;
- C. Documented maintenance of fire suppression equipment pursuant to manufacturer recommendations, industry standards, or as required by the applicable fire code; and
- D. A posted evacuation map with marked emergency exits and marked direction to exits.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty initial: 1), (Qty Reaccred: 1)
- Documentation of inspections. (Qty initial: 3) (Qty Reaccred: 3)
- Documentation of testing. (Qty initial: 3) (Qty Reaccred: 3)
- Documentation of maintenance. (Qty initial: 3) (Qty Reaccred: 3)
- Observation of equipment
- Observation of posted evacuation map and emergency exit signs

III. Required References

Applicable fire code or governing authority

IV. Assessor Guidelines

V. Accreditation Manager Notes

31.03M

A written directive describes the operations of the holding area and addresses the following:

I. Bullets

- A. Securing all weapons before entering, with exceptions specified;
- B. Conditions under which a member enters an occupied holding area;
- C. Securing holding area doors;
- D. Security checks for weapons, contraband, and damaged equipment prior to use;
- E. An alert system to a designated control point in the event of an emergency; and
- F. A security alarm system linked to a designated control point if a member is not equipped with alert or panic alarm systems, or a means of two-way communication.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty initial: 1) (Qty Reaccred: 1)
- Observation of secured weapon storage
- Observation of alert system
- Observation of security alarm system.

III. Required References

IV. Assessor Guidelines

Both lethal and less-lethal weapons must be addressed.

The intent of bullet E is to ensure prisoners have a method of reporting an emergency to agency personnel. The system is not required to be electronic.

V. Accreditation Manager Notes

31.04M

A written directive requires procedures for processing inmates to include:

I. Bullets

- A. The search of each inmate prior to entering the holding area;
- B. An itemized inventory and secure storage of all property taken; and
- C. Release of personal property to a transporting officer, if other than the arresting officer.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty initial: 1) (Qty Reaccred: 1)
- Completed inventory form. (Qty initial: 3) (Qty Reaccred: 3)
- Observation of secure storage
- Interviews

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

31.05M

A written directive requires agency staff be available to supervise inmates on a continual basis and includes:

I. Bullets

- A. Visual observation at least every thirty minutes; and
- B. Procedures for supervision of inmates that are the opposite sex of the staff member providing supervision.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty initial: 1), (Qty Reaccred: 1)
- Observation of holding area.

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

31.06M

If a prisoner/detainee is to be secured to an immovable object, it will be designed and intended for such use.

I. Bullets**II. Proofs of Compliance**

- Observation

III. Required References**IV. Assessor Guidelines****V. Accreditation Manager Notes**

31.07M

If holding areas are equipped with video surveillance with the ability to observe inmates, a written directive includes:

I. Bullets

- A. Controls to protect a inmate's privacy; and
- B. Measures to ensure immediate intervention for inmate emergencies.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty initial: 1) (Qty Reaccred: 1)
- Observation of electronic surveillance equipment.

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

31.08M

If males, females, and/or juveniles are required to be detained at the same time, detainees are separated in order to prevent regular contact.

I. Bullets**II. Proofs of Compliance**

- Observation of holding areas.

III. Required References

Florida Statute 985.115

IV. Assessor Guidelines**V. Accreditation Manager Notes**

31.09M

A written directive describes procedures to follow when a inmate is in need of, or requests medical assistance.

I. Bullets**II. Proofs of Compliance**

- Written directive addressing elements of the standard. (Qty initial: 1), (Qty Reaccred: 1)

III. Required References**IV. Assessor Guidelines****V. Accreditation Manager Notes**

31.10M

Procedures for gaining access to medical services are posted in areas used by inmates, in the language(s) prevalent to the service community.

I. Bullets**II. Proofs of Compliance**

- Observation of posted signs

III. Required References**IV. Assessor Guidelines****V. Accreditation Manager Notes**

31.11M

A written directive describes procedures for handling and segregating inmates who are self-destructive, violent, ill, injured, or under the influence of alcohol or drugs.

I. Bullets**II. Proofs of Compliance**

- Written directive addressing elements of the standard. (Qty initial: 1) (Qty Reaccred: 1)

III. Required References**IV. Assessor Guidelines****V. Accreditation Manager Notes**

31.12M

A written directive describes procedures to be followed in the event of an escape to include:

I. Bullets

- A. Sounding of alarms;
- B. Persons or agencies to be notified;
- C. Assignment of available members;
- D. Mobilizing resources;
- E. Ending alert; and
- F. Reporting requirements.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Completed reports. (Qty Initial: 3) (Qty Reaccred: 3)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

31.13M

Affected members receive training on the operation of the holding area, to include fire suppression techniques and use of fire suppression and safety equipment.

I. Bullets**II. Proofs of Compliance**

- Documentation of training. (Qty Initial: 3) (Qty Reaccred: 3)

III. Required References**IV. Assessor Guidelines****V. Accreditation Manager Notes**

31.14M

A first aid kit containing current supplies is available in all holding areas. A documented monthly inspection is conducted and supplies are replenished as necessary.

I. Bullets**II. Proofs of Compliance**

- Observation of first aid kit.
- Documentation of monthly inspection. (Qty Initial: 3) (Qty Reaccred: 1 each year)

III. Required References**IV. Assessor Guidelines****V. Accreditation Manager Notes**

Rationale for revision.

Some holding areas in courthouses are staffed by correctional deputies. In the past, the law enforcement arm of Sheriff's Offices were responsible for the courthouse holding areas regardless of who staffed them. These standards put the responsibility on the correct entity.

Proposed by:

Name _____ Staff _____ Date _____ May 18, 2017 _____

Approved _____ Disapproved _____ Approved with changes _____