



FCAC SRIC

February 18, 2019

1:30 PM

World Golf Village Renaissance St. Augustine Resort
St. Augustine, FL

Agenda

Unfinished Business	Staff
11.15M	Behl
13.06M	West
13.08M	Aguiar
24.13	Lewis
31.03M	Harvey
31.04M	Harvey
31.06M	Harvey
31.11M	West
Glossary	Harvey
FPAP 1.01M	Staff



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number, and place an X in the appropriate box.

Standard Number 11.15M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

11.15M

A written directive addresses procedures to make a good faith effort to ensure a qualified professional, upon request and as defined in Florida Statute, is present at all interviews of an autistic individual, and includes initial and periodic training of affected agency members.

I. Bullets

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of **initial** training. (Qty Initial: 1) (Qty Reaccred: 1 each year)
- **Documentation of refresher training. (Qty Initial: 1) Qty Reaccred: 1)**

III. Required References

Florida Statute 943.0439
Florida Statute 943.1727

IV. Assessor Guidelines

V. Accreditation Manager Notes

Each agency must ensure that appropriate policies are developed and that training is provided to affected members based on those policies.

Periodic training will include instruction on the recognition of the symptoms and characteristics of an individual on the autism disorder spectrum and appropriate responses to an individual exhibiting such symptoms and characteristics.

Rationale for revision.

For those agencies that teach refresher training on the required periodic (three year cycle), refresher training occurs only every three years. Therefore, only one proof of refresher training should be required during an accreditation cycle.

Proposed by:

Name: Lt. Kaley Behl

Date: November 01, 2018

Agency: Alachua County Sheriff's Office

Address: 2621 SE Hawthorne Road

City, State, ZIP: Gainesville, Florida 32641

Phone: (352) 384-3030

Approved _____

Disapproved _____

Approved with changes _____



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number, and place an X in the appropriate box.

Standard Number 13.06M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

13.06M

The agency has written procedures for handling bomb related incidents and addresses the following:

I. Bullets

- A. Role of members in obtaining details from the bomb threat caller;
- B. Notification of appropriate personnel both inside and outside the agency;
- C. Establishment of a security perimeter;
- D. Organization of search teams and search procedures;
- ~~E. Equipment;~~
- ~~F.~~ E. Notification of the bomb disposal unit when a suspected device is located;
- ~~G.~~ F. General evacuation plan;
- ~~H.~~ G. Coordination with the fire department;
- ~~I.~~ H. Communications procedures during periods of radio silence; and
- ~~J.~~ I. Post explosion procedures.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- ~~Observation of equipment.~~
- Interviews

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

Consistent with CFA Change Notice Effective October 2018 (CFA 17.07M)

Proposed by:

Name JeannineWest Date _____

Agency Highlands County Sheriff's Office

Address 400 S. Eucalyptus Street

City, State, ZIP Sebring, FL 33870

Phone _____ (863)402-7323 _____

Approved _____	Disapproved _____	Approved with changes _____
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Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number, and place an X in the appropriate box.

Standard Number 13.08M

New Standard		Revision		Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

13.08M

The facility has a written evacuation *plan* in the event of fire or other *emergency*, approved by a state certified fire inspector. The *plan* includes the following:

I. Bullets

- A. Documented quarterly fire and evacuation drills for all shifts;
- B. Location of complete floor plans;
- C. Requirement for the posting of signs in public areas, with a primary and secondary route identified; and
- D. Annual review with revised copies provided to key *members* and the fire department.

II. Proofs of Compliance

- Evacuation *plan* addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of quarterly fire and evacuation drills (Qty Initial: 2) (Qty Reaccred 2 per year for each year)
- Observation of floor plans
- Observation of posted signs
- Annual review/revision documentation (Qty Initial: 1) (Qty Reaccred: 1 each year)
(If the Agency supervises their local fire services, this annual review will be conducted by a separate state certified entity (i.e., state fire marshal office or another county's fire inspector).
- Documented distribution to personnel/agencies, when applicable (Qty Initial: 1) (Qty Reaccred: 1)

III. Required References

IV. Assessor Guidelines

The actual movement of inmates to holding areas outside the facility is not required.

V. Accreditation Manager Notes

Proofs should be consecutive to demonstrate compliance

Rationale for revision.

The current standard requires that the facility has a written evacuation plan in the event of fire or other emergencies approved by a state certified fire inspector. A lot of Sheriff's Offices are now taking on their county fire departments. By doing this, the fire marshal or fire inspector answers to the Sheriff, which would indicate their annual inspection would be as a self-audit and should be done by a separate state certified entity (i.e., state fire marshal office or another county's fire inspector).

Proposed by:

Name James Aguiar, Jr. Date 11/16/18
Agency Sumter County Sheriff's Office
Address 7361 Powell Road
City, State, ZIP Wildwood, FL 34785
Phone 352-569-1694

Approved _____ Disapproved _____ Approved with changes _____



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STANDARDS REVISION FORM

Please provide standard number, and place an X in the appropriate box.

Standard Number 24.13

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

24.13

A written directive requires inmate health record information is provided to appropriate health care providers outside the facility, upon request of the physician or medical facility and with written approval of the inmate.

I. Bullets

II. Proofs of Compliance

- Written directive addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of requests (Qty Initial: ~~Sampling~~3) (Qty Reaccred: 1 each year)
- Documentation of inmate approval (Qty Initial: ~~Sampling~~3) (Qty Reaccred: 1 each year)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

Sampling is no longer used.

Proposed by:

Name Amanda Lewis Date 9/18/18

Agency Sarasota CSO

Approved _____ Disapproved _____ Approved with changes _____



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STANDARDS REVISION FORM

Please provide standard number, and place an X in the appropriate box.

Standard Number 31.03M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

31.03M

A written directive describes the procedures when ~~if~~ males, females, and/or juveniles are required to be detained at the same time, detainees are separated in order to prevent regular contact.

I. Bullets

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty initial: 1) (Qty Reaccred: 1)
- Observation of holding areas.

III. Required References

~~Florida Statute 985.115~~

Florida Model Jail Standards Chapters 5 and 19

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

Florida Statute 985.115 is not correct statute for this standard. I believe FMJS Chapters 5 and 19 correctly addresses housing of males, females, and/or juveniles.

Proposed by:

Name Sgt. David Harvey Date 11/27/2018
Agency Jacksonville Sheriff's Office
Address 501 East Bay Street
City, State, ZIP Jacksonville, Florida 32202
Phone (904) 630-2775

Approved _____ Disapproved _____ Approved with changes _____



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number, and place an X in the appropriate box.

Standard Number 31.04M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

31.04M

[A written directive describes the pP](#)rocedures for gaining access to medical services are posted in areas used by inmates, in the language(s) prevalent to the service community.

I. Bullets

II. Proofs of Compliance

• [Written directive addressing elements of the standard. \(Qty initial: 1\) \(Qty Reaccred: 1\).—](#)

• Observation of posted signs

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

There was no written directive detailing the procedures for gaining access to medical services are posted in areas used by inmates, in the language(s) prevalent to the service community.

Proposed by:

Name Sgt. David Harvey Date 11/27/2018

Agency Jacksonville Sheriff's Office

Address 501 East Bay Street

City, State, ZIP Jacksonville, Florida 32202

Phone (904) 630-2775

Approved _____ Disapproved _____ Approved with changes _____



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number, and place an X in the appropriate box.

Standard Number 31.06M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

31.06M

A written directive requires all affected members receive training on the operation of the holding area, to include fire suppression techniques and use of fire suppression and safety equipment.

I. Bullets

II. Proofs of Compliance

- Written directive addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Lesson plan, curriculum, or training brief (Qty Initial: 1 each) (Qty Reaccred 1 each)--
- Documentation of training (Qty Initial 1 each) (Qty Reaccred: 1 each 1 each year)--
- ~~Documentation of training. (Qty Initial: 3) (Qty Reaccred: 3)~~

III. Required References

IV. Assessor Guidelines

The agency may accomplish the training by video, lecture, e-learning, or hands on.

V. Accreditation Manager Notes

Show proofs for certified and civilian employees.

Rationale for revision.

Changes require the same training that is required in FCAC 9.08M.

Proposed by:

Name Sgt. David Harvey Date 11/27/2018

Agency Jacksonville Sheriff's Office

Address 501 East Bay Street

City, State, ZIP Jacksonville, Florida 32202

Phone (904) 630-2775

Approved _____ Disapproved _____ Approved with changes _____



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number, and place an X in the appropriate box.

Standard Number 31.11M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

31.11 M

~~A written directive addresses securing of prisoners/detainees to an immovable object, to include:~~

If a prisoner/detainee is to be secured to an immovable object, it will be designed and intended for such use.

I. Bullets

~~A. A requirement for the object to be designed and intended for such use; and
B. Prohibitions based on prisoner/detainee classification or status.~~

II. Proofs of Compliance

- ~~• Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)~~
- Observation

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

Make this an If standard comparable to CFA 22.15.

CFA gives the agency an option for such use, and FCAC mandates a written directive for the object to be designed and intended for such use and prohibitions based on classification status.

Proposed by:

Name Jeannine West Date 9/10/2018

Agency Highlands CSO

Approved Disapproved Approved with changes



Florida Corrections Accreditation Commission, Inc.

STANDARDS REVISION FORM

Please provide standard number, and place an X in the appropriate box.

Standard Number _____ Glossary _____

New Standard	X	Revision		Deletion
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<p>Proposal (State the standard exactly as you believe it should appear in the manual).</p> <p>Glossary: Add the definition</p> <p>PERIODIC Conducted or occurring at least every three years.</p>

<p>Rationale for revision.</p> <p>Currently no definition in the FCAC Glossary for the term Periodic. CFA Glossary has a definition for Periodic.</p>

Proposed by:

Name Sgt. David Harvey Date 1/29/2019

Agency Jacksonville Sheriff's Office

Address 501 East Bay Street

City, State, ZIP Jacksonville, Florida 32202

Phone (904) 630-2775

Approved	Disapproved	Approved with changes
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**Florida Corrections
Accreditation Commission, Inc.
FPAP
STANDARDS REVISION FORM**

Please provide standard number, and place an X in the appropriate box.

Standard Number 1.01M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual). 1.01M A written directive requires agency employees with pretrial or probation responsibilities have: I. Bullets A. A bachelor's degree from an accredited college or university, or B. Four years of relevant experience, as determined by the agency; II. Proofs of Compliance <ul style="list-style-type: none"> • Written directive addressing the elements of the standard (Qty Initial: 1) (Qty Reaccred: 1) • Observe personnel records III. Required References IV. Assessor Guidelines <u>A combination of education and relevant experience will meet the requirements of this standard.</u> V. Accreditation Manager Notes

Rationale for revision.
Clarifies the requirements of the standard.

Proposed by:
Name _____ Staff

Approved _____ Disapproved _____ Approved with changes _____
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