

Agenda

CFA SRIC

October 31, 2017
1:30 PM

Bonaventure Resort and Spa
Weston, FL

Agenda topics

1.04	Staff
10.10M	Staff
12.01	Staff
14.10M	Staff
15.13M	Staff
27.03M	Staff
27.04M	Staff
27.16M	Staff



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 1.04

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

1.04

If the agency has a strategic plan, it will include:

I. Bullets

- A. Goals and objectives;
- B. A process for measuring achievement of goals; and
- C. Provisions for a documented annual review.

II. Proofs of Compliance

- Strategic Plan (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation demonstrating review. (Qty Initial: 1) (Qty Reaccred: 1 each year)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

Recommend add to comparative compliance. CALEA addresses this in standards 15.2.1, 15.2.2.

Proposed by:

Nicole Minick _____ Date 9/5/2017

Forward to: CFA, P.O. Box 1489, Tallahassee, FL 32302, phone (800) 558-0218

Approved _____ Disapproved _____ Approved with changes _____



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 10.10M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

10.10M

A written directive requires members authorized to carry weapons receive *in-service training* which includes:

I. Bullets

- A. Annual demonstration of proficiency with firearms authorized to carry;
- B. Annual use of force training;
- C. Annual Dart-Firing Stun Gun training in accordance with Florida Statute; and
- D. Biennial less-lethal weapon training (for weapons other than the Dart-Firing Stun Gun).

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Proof of training for each element of the standard. (Qty Initial: 3) (Qty Reaccred: 1 each year)
- Interviews

III. Required References

CJSTC Rule 11B-27.00212

Florida Statute 943.1717

IV. Assessor Guidelines

View lesson plans for each training topic identified in the standard (not necessary to be in the file); Remember to verify training for civilian members carrying weapons, e.g., batons, OC spray, etc.

V. Accreditation Manager Notes

~~Proofs will show compliance for a variety of ranks.~~

[After members demonstrate proficiency with an authorized primary firearm, no additional](#)

annual proficiency for a firearm of the same make is necessary if allowed by agency policy.

Rationale for revision.

Proposed by:
Date submitted ____ Sheriff Darryl Daniels, Clay County Sheriff's Office _____

Approved _____ Disapproved _____ Approved with changes _____



Commission for Florida Law Enforcement Accreditation, Inc.

Standard # 12.01

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

12.01

A written directive describes the agency's performance evaluation system and includes:

I. Bullets

- A. Objectives of the system;
- B. Measurement definitions;
- C. Explanatory comments are required for unsatisfactory or outstanding performance;
- D. A requirement for evaluations [for all members, with exceptions noted](#), to be conducted at least annually;
- E. Criteria used are based on the member's job description during that rating period;
- F. Rater training and responsibilities;
- G. The immediate supervisor rates the member;
- H. The completed evaluation is available to the member; and
- I. Procedures for contesting for permanent members.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Completed performance evaluations with explanatory comments. (Qty Initial: 1 each type) (Qty Reaccred: 1 each year, different member each year)
- Documentation of a contested evaluation. (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of rater training. (Qty Initial: 3) (Qty 1 each year, different rater each year)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Include civilians, sworn or certified members, supervisors, and line personnel.
This standard does not apply to civilian volunteers.

Rationale for revision.

This change allows the CEO flexibility to exempt command level staff, at-will employees, or any others from performance evaluation requirements.

Proposed by:
Staff _____ Date 9/5/2017 _____

Approved _____	Disapproved _____	Approved with changes _____
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Commission for Florida Law Enforcement Accreditation, Inc.

Standard # 14.10M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

14.10M

A written directive addresses body armor for sworn members, to include:

I. Bullets

- A. ~~Availability~~ Readily available while on duty;
- B. A requirement for body armor to be current; and
- C. A requirement for wearing during pre-planned, high-risk situations, as defined by the agency.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Proof of issue. (Qty Initial: 3) (Qty Reaccred: 3)
- Observation of available body armor.

III. Required References

IV. Assessor Guidelines

For this standard, current refers to body armor with expiration dates that have not been exceeded.

V. Accreditation Manager Notes

~~This standard applies to the patrol function.~~

Rationale for revision.

Body armor should be readily available for all sworn members, regardless of assignment.

Proposed by:

Staff _____ Date 9/5/2017

Approved _____ Disapproved _____ Approved with changes _____



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 15.13M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

15.13M

A written directive establishes procedures for conducting eyewitness identification to include the following:

I. Bullets

- A. The creation, composition, and utilization of the photo array or lineup;
- B. The requirement for the use of an independent administrator to conduct eyewitness identifications;
- C. The use of an alternative method as outlined in Florida Statute if an independent administrator is not available;
- D. Standard instructions to be given by the independent administrator to the witness prior to the photo array or lineup;
- E. Directions to the administrator conducting the photographic or live lineup that ensures a neutral administration ~~Instructions to the independent administrator to ensure neutrality~~;
- F. Method(s) of presenting the array or lineup;
- G. Documenting the procedure and outcome of the array or lineup;
- H. Documenting the witness' response and exact words;
- I. Written acknowledgement by the witness they received a copy of the lineup instructions; and
- J. Initial and periodic refresher training on the policy, of members involved in eyewitness identification efforts.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of witness acknowledgement. (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Training documentation. (Qty Initial: 3) (Qty Reaccred: 1 each year)
- Interviews.

III. Required References

Florida Statute 92.70, SB 312 – Chapter 2017-91, Laws of Florida

IV. Assessor Guidelines

V. Accreditation Manager Notes

If an independent administrator is not available, an alternative method as identified by Florida Statute must be used.

Agency policy must specify how often the training shall occur.

Rationale for revision.

Modified language provided after legal review.

Proposed by:

Staff _____ Date 9/5/2017 _____

Forward to: CFA, P.O. Box 1489, Tallahassee, FL 32302, phone (800) 558-0218

Approved _____ Disapproved _____ Approved with changes _____



Commission for Florida Law Enforcement Accreditation, Inc.

Standard # 27.03M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

27.03M

If the agency has designated crime scene specialists to perform crime scene evidence processing, they: ~~will receive specialized training and periodic refresher training in the equipment, computer programs and techniques used by the agency.~~

I. Bullets

- A. Are available on a 24-hour basis to process a crash scene;
- B. Will receive specialized training and periodic refresher training in the equipment, computer programs and techniques used by the agency.

II. Proofs of Compliance

- Documentation of specialized training. (Qty Initial: 3) (Qty Reaccred: 3)
- Documentation of periodic refresher training. (Qty Initial: 3) (Qty Reaccred: 3)
- Job descriptions (Qty Initial: 1) (Qty Reaccred: 1)
- Duty Rosters (Qty Initial: 1) (Qty Reaccred: 1)
- Interviews.

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

Combines the requirements of 27.04M into this standard.

Proposed by:

Staff _____ Date 9/5/2017

Approved _____ Disapproved _____ Approved with changes _____



Commission for Florida Law Enforcement Accreditation, Inc.

Standard # 27.04M

New Standard		Revision		Deletion	X
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Proposal (State the standard exactly as you believe it should appear in the manual).

~~27.04M~~

~~Qualified personnel are available on a 24-hour basis to process a crime scene/traffic crash.~~

~~I. Bullets~~

~~II. Proofs of Compliance~~

- ~~• Job descriptions (Qty Initial: 1 each function) (Qty Reaccred: 1 each function)~~
- ~~• Duty Rosters (Qty Initial: 1) (Qty Reaccred: 1)~~

~~III. Required References~~

~~IV. Assessor Guidelines~~

~~V. Accreditation Manager Notes~~

Rationale for revision.

Combines the requirements of this standard into 27.03M and 27.16M.

Proposed by:

Staff _____ Date 9/5/2017

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Commission for Florida Law Enforcement Accreditation, Inc.

Standard # 27.16M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

27.16M

If the agency has designated specialists to perform crash scene evidence processing, they: ~~will receive specialized training and periodic refresher training in the equipment, computer programs and techniques used by the agency.~~

I. Bullets

- A. Are available on a 24-hour basis to process a crash scene; and
- B. Will receive specialized training and periodic refresher training in the equipment, computer programs and techniques used by the agency .

II. Proofs of Compliance

- Documentation of specialized training. (Qty Initial: 3) (Qty Reaccred: 3)
- Documentation of periodic refresher training. (Qty Initial: 3) (Qty Reaccred: 3)
- Job descriptions (Qty Initial: 1) (Qty Reaccred: 1)
- Duty Rosters (Qty Initial: 1) (Qty Reaccred: 1)
- Interviews.

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

Combines the requirements of 27.04M into this standard.

Proposed by:

Staff _____ Date 9/5/2017

Approved _____	Disapproved _____	Approved with changes _____
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