

Agenda

CFA SRIC

February 20, 2018

1:30 PM

World Golf Village Renaissance St. Augustine Resort
St. Augustine, FL

Agenda topics

10.03M	Staff
14.14M	Staff
19.01M	Pate
20.01M	Staff
29.02M	Staff
30.01	Staff



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 10.03M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

10.03M

New agency members receive an overview on the agency's accreditation standards and process.

I. Bullets

II. Proofs of Compliance

- Documentation verifying member overview (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Interviews

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

[Include samples for both sworn and non-sworn members.](#)

Rationale for revision.

This ensures all members receive accreditation training.

Proposed by:

Date submitted _____ Staff _____

CEO Approval _____

All proposed revisions will be submitted to the Standards Review and Interpretations Committee via CFA for consideration.

Forward to: CFA, P.O. Box 1489, Tallahassee, FL 32302, phone (800) 558-0218

Approved _____ Disapproved _____ Approved with changes _____



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 14.14M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

14.14M

If the agency authorizes members to administer emergency opioid antagonist treatment for suspected opioid overdose, a written directive addresses:

I. Bullets

- A. Training;
- B. Member responsibilities;
- C. Criteria for use;
- D. Inspections to ensure expiration dates have not been exceeded;
- E. Documentation; and
- ~~F.~~ ~~Storage; and~~
- ~~G.F.~~ Restrictions.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of training. (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Documentation of inspections. (Qty Initial: 1) (Qty Reaccred: 1 each year)

III. Required References

Florida Statute 381.887

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

Storage should be managed by individual agencies.

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Date submitted _____ Staff _____

Approved _____ Disapproved _____ Approved with changes _____



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 19.01M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

19.01M

A written directive provides procedures for ensuring the legality and integrity of intelligence to include the following:

I. Bullets

- A. Ensuring collected information is limited to criminal conduct and relates to activities that present a threat to the community;
- B. Describing the types or quality of information that may be included in the system;
- C. Using intelligence members, equipment, and techniques; and
- D. Purging information which is no longer active or accurate.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Records disposition document (Qty Initial: 1) (Qty Reaccred: 1)
- Interviews

III. Required References

GS-2 Item #30
28 CFR 23

IV. Assessor Guidelines

Criminal intelligence does not necessarily need to be stored in a database specifically designed as a criminal intelligence operating system. Historical information contained in spreadsheets, computer drives and other programs may no longer meet the definition of "Active Criminal Intelligence" under Section 119.07, FS and may be subject to purging requirements. Additionally these records, once no longer "active" may meet the criteria as public records and may be subject to release.

V. Accreditation Manager Notes

Rationale for revision.

Proposed by:____ Captain David Pate_____

CEO Approval_____

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Approved_____	Disapproved_____	Approved with changes_____
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STANDARDS REVISION FORM

Standard # 20.01M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

20.01M

A written directive establishes procedures for processing all complaints against the agency or its members, to include:

I. Bullets

- A. Types of complaints to be investigated by line supervisors;
- B. Types of complaints to be reviewed by the internal affairs function;
- C. Types of complaints that require investigating by the internal affairs function;
- D. Procedures for maintaining a record of complaints received by the agency in accordance with Florida Statutes;
- E. Maintaining the confidentiality of internal affairs investigations in accordance with Florida Statutes;
- F. Secure storage of internal affairs records; ~~and~~
- G. Provisions for releasing information at the conclusion of the investigation, upon request, and in conformance with the public records law, and
- H. Procedures for reporting of sustained cases involving moral character.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty initial: 1) (Qty Reaccred: 1)
- Complaint documentation. (Qty initial: 1 each type) (Qty Reaccred: 1 each type)
- Observation of secure storage.
- CJSTC Form 78. (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Interviews

III. Required References

Florida Statutes 112.533, 119.07

IV. Assessor Guidelines

V. Accreditation Manager Notes

Include one from bullet A, one from bullet B, and one from bullet C.

Rationale for revision.
Bullet H is a mandatory CJSTC reporting requirement.

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STANDARDS REVISION FORM

Standard # 29.02M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

29.02M

The agency provides Infectious Disease training for all members who have *occupational exposure* prior to assignment where risk of occupational exposure may occur, which includes the following:

I. Bullets

- A. The agency's Exposure Control Plan;
- B. The basic epidemiology, symptoms, and the modes of transmissions of infectious diseases;
- C. The use and limitations of methods that will prevent or reduce exposure, including personal protective equipment;
- D. Information about the agency's hepatitis B vaccination program;
- E. The *Universal Precautions* philosophy;
- F. Procedures to follow if an exposure occurs, including reporting requirements and medical follow-up;
- G. The signs, labels, and color coding identifying biohazardous waste;
- H. The agency's biohazardous waste disposal procedures;
- I. Point of contact for questions; and
- J. Periodic refresher training.

II. Proofs of Compliance

- Lesson plan (Qty Initial: 1) (Qty Reaccred: 1)
- Proof of training at time of initial assignment. (Qty Initial: ~~3 from various job classifications~~) (Qty Reaccred: 1 each year) ~~3 from various job classifications for each year~~
- Documentation of refresher training (Qty Initial: 1) (Qty Reaccred: 1)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

~~✓~~ Proofs for training should include various job classifications

Rationale for revision.
Clarifies how many proofs are required for training.

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Approved _____	Disapproved _____	Approved with changes _____
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Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 30.01

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

30.01

A written directive specifies the agency's policy regarding enforcement of the Florida Contraband Forfeiture Act.

I. Bullets

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- [Documentation of civil asset forfeiture reporting to FDLE Office of Inspector General. \(Qty Initial: 1\) \(Qty Reaccred: 1 each year\)](#)

III. Required References

Florida Contraband Forfeiture Act, FS 932.701 – 932.7062

IV. Assessor Guidelines

The directive will reflect whether or not the agency chooses to participate in the FCFA and, if they do, may establish general parameters for enforcing the Act.

V. Accreditation Manager Notes

Rationale for revision.

The new proof of compliance includes the requirements of FS 932.7061. The Required Reference includes all statutory elements of the Florida Contraband Forfeiture Act. <http://www.fdle.state.fl.us/OIG/Forfeiture-Reporting.aspx>

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