



CFA SRIC

February 19, 2020
1:30 PM
World Golf Village
St. Augustine, FL

Agenda

1.01	Robinson
10.10M	Staff
New Definition	Staff
New Definition	Staff
New Standard	Staff
15.06M	Hasson
15.13M	Staff
15.18M	Staff
16.03M	Owens
17.01M	Staff
22.02M	Behl
27.03M	Staff
27.16M	Staff
29.02M	Staff



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 1.01

New Standard		Revision	XX	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

1.01

The agency has distributed or posted a current organizational chart, having routine updates as organizational changes occur.

I. Bullets

II. Proofs of Compliance

- Current organizational chart(s) showing components/functions. (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Documented distribution of charts or observation of posted charts (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Observations.

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

For reaccreditation, ~~only~~ need 1 each year only if there have been organizational changes.

Rationale for revision.

For clarity of intent.

Proposed by: Gary Robinson, Palm Beach Sheriff's Office

Date submitted 12/17/19



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 10.10M

New Standard		Revision	XX	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

10.10M A written directive requires members authorized to carry weapons receive in-service training which includes:

I. Bullets

- A. Annual demonstration of proficiency with firearms **and weapons** authorized to carry;
- B. Annual use of force training **in accordance with CJSTC Rule**;
- C. Annual Dart-Firing Stun Gun training in accordance with Florida Statute; and
- D. Biennial less-lethal weapon training (for weapons other than the Dart-Firing Stun Gun);
- E. Qualification with firearms authorized to carry in accordance with CJSTC Rule.**

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Proof of training for each element of the standard. (Qty Initial: 3) (Qty Reaccred: 1 each year)
- Interviews

III. Required References

CJSTC Rule 11B-27.00212
Florida Statute 943.1717

IV. Assessor Guidelines

View lesson plans for each training topic identified in the standard (not necessary to be in the file); Remember to verify training for civilian members carrying weapons, e.g., batons, OC spray, etc.

V. Accreditation Manager Notes

Proofs will show compliance for a variety of ranks.

Proficiency may be shown in various formats to include, but not limited to live fire of firearms, simunitions, reality-based training scenarios and physical manipulation of inert or training facsimiles of weapons and firearms authorized for the member to carry.

Rationale for revision.

Staff was directed to review this standard and present a proposal to address the ongoing issues with qualification and proficiency training.

Proposed by: Staff, Florida Accreditation Office

Date submitted _____



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # New Definition

New Standard	<input checked="" type="checkbox"/>	Revision	<input type="checkbox"/>	Deletion	<input type="checkbox"/>
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Proposal (State the standard exactly as you believe it should appear in the manual).

Proficiency - as it relates to the carrying of weapons and firearms, means that an individual has shown an ability to utilize a weapon or firearm to an agency defined standard.

Rationale for revision.

Staff was directed to review this terminology and present a proposal to address the ongoing issues with qualification and proficiency training.

Proposed by: Staff, Florida Accreditation Office



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # New Definition

New Standard	<input checked="" type="checkbox"/>	Revision	<input type="checkbox"/>	Deletion	<input type="checkbox"/>
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Proposal (State the standard exactly as you believe it should appear in the manual).

Qualification - qualify with agency approved firearm(s) on the CJSTC approved course of fire with the skills documented on the Law Enforcement Officer Firearms Qualification Standard, form CJSTC-86A.

Rationale for revision.

Staff was directed to review this terminology and present a proposal to address the ongoing issues with qualification and proficiency training.

Proposed by: Staff, Florida Accreditation Office



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 15.06M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

A written directive establishes procedures for assuring compliance with constitutional requirements during criminal investigations to include interviews, interrogations, and access to counsel.

I. Bullets

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of written or electronic advisement. (Qty Initial: 3) (Qty Reaccred: 1 each year)

III. Required References

IV. Assessor Guidelines

If the agency uses digital technology (Interview Video Recordings, Body Cams, In-Car Video) to document compliance of constitutional requirements, observation of such advisement will satisfy the standard.

Compliance may also be achieved by documentation in the offense report of deliverance of constitutional requirements.

V. Accreditation Manager Notes

Rationale for revision.

Many encounters with suspects may not occur where it is feasible to have them sign a form or recording may not be available.

Proposed by: Officer Erica Hassan, USFPD St. Pete.



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 15.13M

New Standard		Revision	<input checked="" type="checkbox"/>	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

A written directive establishes procedures for conducting eyewitness identification to include the following:

I. Bullets

- A. The creation, composition, and utilization of the photo array or lineup;
- B. The requirement for the use of an independent administrator to conduct eyewitness identifications;
- C. The use of an alternative method as outlined in Florida Statute if an independent administrator is not available;
- D. Standard instructions to be given by the independent administrator to the witness prior to the photo array or lineup;
- E. Directions to the administrator conducting the photographic or live lineup that ensures a neutral administration;
- F. Method(s) of presenting the array or lineup;
- G. Documenting the procedure and outcome of the array or lineup;
- H. Documenting the witness' response and exact words;
- I. Written acknowledgement by the witness they received a copy of the lineup instructions; and
- J. Initial and periodic refresher training on the policy, of members involved in eyewitness identification efforts.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of witness acknowledgement. (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Documentation of initial training. (Qty Initial: 3) (Qty Reaccred: 1 each year)
- Documentation of **periodic** refresher training (Qty Initial: 1) (Qty Reaccred: 1)

- Interviews.

III. Required References

Florida Statute 92.70

IV. Assessor Guidelines

V. Accreditation Manager Notes

If an independent administrator is not available, an alternative method as identified by Florida Statute must be used.

Agency policy must specify how often the training shall occur.

Rationale for revision.

This added verbiage will help clarify the frequency of refresher training as it now matches the standard language.

Proposed by: Staff, Florida Accreditation Office



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 15.18M

New Standard		Revision	<input checked="" type="checkbox"/>	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

A written directive addresses procedures to make a good faith effort to ensure a qualified professional, upon request and as defined in Florida Statute, is present at all interviews of an autistic individual, and includes initial and periodic training of affected agency members.

I. Bullets

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of initial training. (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Documentation of **periodic** refresher training. (Qty Initial: 1) (Qty Reaccred: 1)

III. Required References

Florida Statute 943.0439
 Florida Statute 943.1727

IV. Assessor Guidelines

Accreditation Manager Notes

Each agency must ensure that appropriate policies are developed and that training is provided to affected members based on those policies.

Periodic training will include instruction on the recognition of the symptoms and characteristics of an individual on the autism disorder spectrum and appropriate responses to an individual exhibiting such symptoms and characteristics.

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Rationale for revision.

This added verbiage will help clarify the frequency of refresher training as it now matches the standard language.

Proposed by: Staff, Florida Accreditation Office



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 16.03M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

A written directive establishes procedures for juveniles who have been taken into custody, to include:

Bullets

- A. Ensuring that the constitutional rights of juveniles are protected;
- B. Notification of parents or guardians;
- C. Submission of juvenile fingerprints according to Florida law;
- D. Taking juveniles to an intake facility or to the juvenile component promptly unless there is a need for emergency medical treatment; and
- E. Precautions to ensure no regular contact between adult and juvenile detainees.

Proofs of Compliance

- A. Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- B. Rights notification documentation. (Qty Initial: 1) (Qty Reaccred: 1)
- C. Guardian notifications documentation. (Qty Initial: 1) (Qty Reaccred: 1)
- D. Observation of adult and juvenile separation.

Required References

Florida Statutes 985.101, 985.11, 985.115

Assessor Guidelines

Regular contact: sight and sound contact. Separation of children from adults shall permit no more than haphazard or accidental contact. (Bullet E)

If the agency uses digital technology (Interview Video Recordings, Body Cams, In-Car Video) to document compliance of constitutional requirements, observation of such advisement will satisfy the standard.

Accreditation Manager Notes

Rationale for revision.

16.03M deals with similar issues as in 15.06M. The verbiage for documentation should read the same.

Proposed by: Jeff Owens, Hollywood Police Department



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 17.01M

New Standard		Revision	<input checked="" type="checkbox"/>	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

A written directive establishes an *Incident Command System* for operations management and addresses the following:

I. Bullets

- System activation criteria;
- Command protocol;
- Written procedures;
- Training, as defined by the agency, of affected personnel;
- Documented after-action report; and
- Documented periodic training or operational exercise.

II. Proofs of Compliance

- Written directive addressing elements of the standard (Qty initial: 1) (Qty Reaccred: 1)
- Training documentation of affected personnel (Qty Initial: 3) (Qty Reaccred: 3)
- After action reports (Qty Initial: 3) (Qty Reaccred: 1 each year)
- **Periodic** training/operational exercise documentation (Qty Initial: 1) (Qty Reaccred: 1)
- Interviews

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

ICS training received at the academy can be accepted for proof of Bullet D.

Rationale for revision.

This added verbiage will help clarify the frequency of refresher training as it now matches the standard language.

Proposed by: Staff, Florida Accreditation Office



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 22.02M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

22.02M

A written directive requires the facility has fire equipment, prevention practices and procedures, to include:

I. Bullets

- A. Fire alarm and heat and smoke detection system;
- B. Documented inspections and testing of fire and smoke alarms as required by local fire code;
- C. Documented maintenance of fire suppression equipment pursuant to manufacturer recommendations, industry standards, or as required by the applicable fire code; and
- D. A posted evacuation map with marked emergency exits and marked direction to exits.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty initial: 1) (Qty Reaccred: 1)
- Documentation of fire/safety inspection or documentation demonstrating compliance (Qty initial: 1) (Qty Reaccred: 1 each year)
- ~~Documentation of inspections. (Qty initial: 1) (Qty Reaccred: 3)~~
- ~~Documentation of testing. (Qty initial: 1) (Qty Reaccred: 3)~~
- ~~Documentation of maintenance. (Qty initial: 1) (Qty Reaccred: 3)~~
- Observation of equipment
- Observation of posted evacuation map and emergency exit signs

III. Required References

Applicable fire code or governing authority

IV. Assessor Guideline

V. Accreditation Manager Notes

Rationale for revision.

Bullets are addressed in fire inspection reports. It is the fire marshal or governing fire authority's responsibility to verify that structures meet fire codes and have applicable testing and maintenance performed. Most agencies do not own the courthouses in which their prisoners are temporarily housed.

Proposed by: Lt. Kaley Behl, Alachua County Sheriff's Office



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 27.03M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

27.03M

If the agency has designated specialists to perform crime scene evidence processing, they:

I. Bullets

- A. Are available on a 24-hour basis to process a crime scene; and
- B. Will receive *specialized training* and periodic refresher training in the equipment, computer programs and techniques used by the agency.

II. Proofs of Compliance

- Documentation of specialized training. (Qty Initial: 31) (Qty Reaccred: 31)
- Documentation of periodic refresher training. (Qty Initial: 31) (Qty Reaccred: 31)
- Job descriptions (Qty Initial: 1) (Qty Reaccred: 1)
- Duty rosters (Qty Initial: 1) (Qty Reaccred: 1)
- Interviews
- Memorandum of Understanding, if applicable (Qty Initial: 1) (Qty Reaccred: 1)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

This added verbiage will help clarify the number of proofs needed for refresher training.

Proposed by: Staff, Florida Accreditation Office



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 27.16M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

If the agency has designated specialists to perform crash scene evidence processing, they:

I. Bullets

- A. Are available on a 24-hour basis to process a crash scene; and
- B. Will receive *specialized training* and periodic refresher training in the equipment, computer programs and techniques used by the agency.

II. Proofs of Compliance

- Documentation of specialized training. (Qty Initial: 31) (Qty Reaccred: 31)
- Documentation of periodic refresher training. (Qty Initial: 31) (Qty Reaccred: 3)
- Job descriptions (Qty Initial: 1) (Qty Reaccred: 1)
- Duty rosters (Qty Initial: 1) (Qty Reaccred: 1)
- Interviews
- Memorandum of Understanding, if applicable (Qty Initial: 1) (Qty Reaccred: 1)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

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Rationale for revision.
This added verbiage will help clarify the number of proofs needed for refresher training.

Proposed by: Staff, Florida Accreditation Office



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Please provide standard number and place an X in the appropriate box.

Standard # 29.02M

New Standard	<input type="checkbox"/>	Revision	<input type="checkbox"/>	X	Deletion	<input type="checkbox"/>
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Proposal (State the standard exactly as you believe it should appear in the manual).

The agency provides Infectious Disease training for all members who have *occupational exposure* prior to assignment where risk of occupational exposure may occur, which includes the following:

I. Bullets

- A. The agency's Exposure Control Plan;
- B. The basic description, symptoms, and the modes of transmissions of infectious diseases;
- C. The use and limitations of methods that will prevent or reduce exposure, including personal protective equipment;
- D. Information about the agency's hepatitis B vaccination program;
- E. The *Universal Precautions* philosophy;
- F. Procedures to follow if an exposure occurs, including reporting requirements and medical follow-up;
- G. The signs, labels, and color coding identifying biohazardous waste;
- H. The agency's biohazardous waste disposal procedures;
- I. Point of contact for questions; and
- J. Annual refresher training.

II. Proofs of Compliance

- Lesson plan (Qty Initial: 1) (Qty Reaccred: 1)
- Proof of training at time of initial assignment. (Qty Initial: ~~3~~) (Qty Reaccred: 1 each year)
- Documentation of refresher training (Qty Initial: 1) (Qty Reaccred: 1 each year)

III. Required References

CFR 1910.1030

IV. Assessor Guidelines

V. Accreditation Manager Notes

Proofs for training should include various job classifications.

Rationale for revision.

This added verbiage will help clarify the number of proofs needed for refresher training.

Proposed by: Staff, Florida Accreditation Office