



Official Newsletter of the Florida Law Enforcement and Corrections Accreditation Commissions

Volume 3, Edition 2

May 2007

# OCALA CONFERENCE

## Recap

### Florida Corrections Accreditation Commission

The Florida Corrections Accreditation Commission met on Tuesday, February 27, 2007. Its first order of business was to grant reaccredited status to the following jails: Martin County Sheriff's Office Corrections Department, Charlotte County Sheriff's Office Jail, and the Seminole County Sheriff's Office, John E. Polk Correctional Facility.

The Commission announced that the on-line Accreditation Manager© software and the Assessor Tools© software for the Pretrial Accreditation Program are fully operational.

Director Bogart reported that Commissioners Bob Chapman and Michael Tidwell will reach their term limits in October and Commissioner Bob Seaman will reach his term limit in February. The nominating committee will be actively soliciting resumes of Command level jail persons to fill these positions.

The Commission amended its Bylaws to change Commissioners' service terms from two-year terms with a maximum of three consecutive terms, to three-year terms with a maximum of two consecutive terms.

The FCAC is celebrating its annual awards luncheon immediately following the June Commission meeting. Everyone is invited.

### Commission for Florida Law Enforcement Accreditation

The Commission for Florida Law Enforcement Accreditation's February conference was held in Ocala, on February 27 – 28 and was graciously hosted by Sheriff Bill Farmer and the men and women of the Sumter County Sheriff's Office. A special thanks to Sgt. Juliane Day and her remarkable team for putting together an outstanding week of accreditation training and activities.

Sadly, the Commission said farewell to Colonel Graham Fountain who resigned his post as Director of FDOT Motor Carrier Compliance Office earlier in February. In his place, the State Law Enforcement Chiefs Association (SLECA) appointed Colonel Julie Jones of Florida Fish and Wildlife Conservation Commission. Other new Commissioners introduced were Judge Keith Cary – 20th Judicial Circuit in Fort Myers, Dr. Jack Schluckebier - City Manager of Melbourne, Commissioner Gary Wheeler – Indian River County, and

Sheriff Dean Kelly of Putnam County. We extend a hearty welcome and thanks for serving in this key role for CFA. With the resignation of Colonel Fountain, who had been elected Chair at the October 2006 meeting, a new Chair and Vice Chair were elected: Chief Chuck Rinehart is the new Chair of the CFA Commission and Sheriff Jeff Dawsy is the Vice Chair. Congratulations Commissioners!

In addition to Colonel Fountain leaving, Program Manager Joe Suldo, assigned to South Florida and Administrative Assistant Jessica Dillon left to pursue other career opportunities. Both of these individuals made significant contributions to the Commission and will be greatly missed.

On Wednesday, February 28, the Commissioners reviewed and accredited or reaccredited 11 agencies. CFA is pleased to announce the initial accreditation of the Hallandale Beach Police Department and the 10 agencies receiving reaccredited status – Bay County Sheriff's Office, Lakeland Police Department, Altamonte Springs Police Department, Winter Park Police Department, Margate Police Department, Miami Beach Police Department, Broward County Sheriff's Office, Palm Beach Gardens Police Department, Indian River County Sheriff's Office and the Tequesta Police Department. Congratulations to all of these agencies for a job well done!

Other Commission business included a change to the CFA logo to clearly represent the law enforcement accreditation program. There will be a transition period of at least a year to allow for all current logo items to be used up. Agencies are encouraged to obtain camera ready jpeg files from CFA's website to produce their own letterhead.

The Commission accepted the first Strategic Plan developed by CFA. A big "Thank You" to the Strategic Planning Committee – Commissioners Peter Paulding, Bill Hall and Staff members Debbie Moody, Jana Paulk and Joe Suldo. This is a three year plan that will be reported on at the Commissioners' workshop at each conference.

In further news, the CFA Awards Committee met and selected the annual award winners for Assessor of the Year and Accreditation Manager of the Year. These individuals will be announced and honored at the June 2007 conference during the awards luncheon. Everyone is invited.

# UPCOMING ACCREDITATION CONFERENCES

June 4 - 8, 2007

*Hutchinson Island Marriott Beach Resort & Marina ~ Stuart, FL*

Oct. 29 - Nov. 2, 2007

*Sheraton Orlando North ~ Maitland, FL*

## SRIC UPDATES

### FLORIDA CORRECTIONS ACCREDITATION COMMISSION

The FCAC SRIC met on Monday, February 26, 2007 with the following results/recommendations:

- 4.15 M – The standard statement remains the same. The assessor note and the Organizational chart Proof of Compliance are deleted. The type and quantity of Proofs of Compliance are now as follows: “Written directive addressing elements of the standard (1/1)”; “Complaint documentation (Obs/Obs)”; “Complaint registration log (Obs/Obs)”; “Observation of the secure area (Obs/Obs)”; “Staff interviews (Sampling/Sampling)”; and “Florida Statutes (1/1)”.
- 18.02M – This standard is now mandatory and the standard statement is reworded to clarify that supervision and monitoring of juveniles in housing areas includes physical observation and documented checks. The revised wording is as follows: “If the facility maintains a housing area for juveniles, there is sufficient staffing to monitor and supervise juveniles at all times. Supervision and monitoring of juveniles shall include physical observation and documented checks by receiving facility correctional officers at intervals not to exceed 15 minutes.” The Proofs of compliance remain the same.
- 19.12 – The second Proof of Compliance is amended as follows: “Medication orders and corresponding medication administration records (MARs) (Sampling/2 Per Year 3 YD)”.
- 19.16 – The second Proof of Compliance is amended as follows: “Documentation demonstrating test completion and review by a responsible physician (Sampling/3 YD)”.
- 20.02M – The standard is now mandatory and the standard statement is expanded to address secure storage and perpetual inventories of controlled substances. The standard is worded as follows: “A written directive describes procedures for the safe handling and storage of medical drugs, including a locked, secure storage area where all medications (individual prescriptions, bulk medications, and over-the-counter medications) are kept, except when being dispensed; and perpetual inventories of controlled substances.” A third Proof of Compliance is added as follows: “Observation of perpetual inventories of controlled substances (Obs/Obs)”.
- 20.04M – The standard is reworded to focus on the safe handling and storage of sharps. The new wording is as follows: “A written directive describes procedures for the safe handling and storage of syringes, needles, and other sharp instruments as defined by the health authority. These items are controlled through perpetual inventories.” The Proofs of Compliance are as follows: “Written directive addressing elements of the standard (1/1)”; “Observation of secure storage areas (Obs/Obs)”; and “Observation of perpetual inventories (Obs/Obs)”.
- 20.05M – The standard statement remains the same. Bullet B “Prescription number” is removed and the remaining bullets are alphabetized accordingly.

### COMMISSION FOR FLORIDA LAW ENFORCEMENT ACCREDITATION

The CFA SRIC met on Tuesday, February 27, 2007 and proposed changes to the Standards Manual. The Commission voted on those changes on February 28, and the changes have been published on the CFA website as Change Notice 4.0.09. Commissioner Dean Kelly was appointed as the new Chair of SRIC at the general business meeting. A summary of the SRIC results is as follows:

Two new standards were voted in at this meeting: 1.04 which addresses an agency’s Strategic Plan; and, 17.12 which addresses an agency’s accounting for “training narcotics” used for training canines. Neither of these new standards are mandatory and both are “if” standards. There were minor word changes to standards 14.11M, 16.02M, and 27.05 and a glossary term for “Mobile Evidence Storage Unit” was approved. The change notice in its entirety may be found at [www.flaccreditation.org/standards.htm](http://www.flaccreditation.org/standards.htm).



# Know Your COMMISSIONERS



Chief Peter R. Paulding has been a law enforcement officer for 34 years. He holds a Master of Science Degree in Public Administration. He began his career in 1972 in Plymouth, Massachusetts and retired as Chief of Police from Grafton, Massachusetts in 2001. In 2001 he was hired as the Chief of Police at the Gulf Breeze Police Department.

He has been actively participating in the Florida Police Chiefs Association since joining in 2001. He had the honor to be selected as the FPCA representative to the Florida Governor's Citizen Corps Task Force in 2003. He was also selected to represent District 10 on the Board of Directors in 2004 and presently serves in that capacity as well.

In 2004 he was nominated by the Association to represent Florida's Police Chiefs on the Commission for Florida Law Enforcement Accreditation and was subsequently appointed. He was also tasked with spearheading the FPCA Disaster Task Force initiative in 2005, succeeded in completing the project and received ratification of the plan by the Directors in 2006. The Board of Directors honored him with the 2005 selection of the Directors Choice Award for his efforts in that endeavor.

Regionally he serves as Chair of the Training and Education Advisory Committee, George Stone Criminal Justice Training Center; the Co-Chair of the Security and Communication Sub-Committee, CEO Roundtable, Santa Rosa County; and as Chair of the Florida Region One Anti-Terrorism Task Force, Equipment Committee. He also received the Distinguished Service award from Chapter VI of the Florida Council on Crime and Delinquency in 2006.

During this same time, he also led an award winning police agency. The Gulf Breeze Police Department has won the Rocky Pomerance Excellence in Policing award in 2001, 2002, 2003, 2004, and 2005. They have also won the ITT/IACP Community Policing award in 2003 and won the Florida Law Enforcement Challenge award in 2006 for Traffic Safety. In 2006 they were a finalist in the ITT/IACP Community Policing award and placed in the Top 25 in the IACP Webber Seavey Award for Quality in Law Enforcement competition.

Chief Paulding is married with three sons and six grandchildren.

Jeff Kilpatrick joined FCAC as a commissioner in January 2007 with expansion of Pretrial Services into the accreditation arena.

Jeff spent 21 years in the U.S. Coast Guard as a Special Agent. As a Coast Guard Special Agent, Jeff conducted internal and external criminal investigations involving active duty and reserve Coast Guardsmen, civilian employees and military dependents as well as Executive Protect Service Operations. While in the U.S. Coast Guard, Jeff was stationed in Boston, Miami, New York, Washington DC, Los Angeles/Long Beach, San Francisco and Petaluma, CA. After retiring from the U.S. Coast Guard in 1998, Jeff started his second career with the Alachua County Department of Court Services where he is currently the Pretrial Services Supervisor. Jeff's primary responsibilities include the supervision of the staff responsible for supervising defendants on Pretrial release, defendants released to Mental Health Court and defendants released on Electronic Monitoring.



Jeff is the current President of the Association of Pretrial Professionals of Florida (APPF), a position he has held since 2002. In addition to APPF, Jeff is also an active member of the National Association of Pretrial Service Agencies (NAPSA) and Florida Association of Community Corrections (FACC).

Jeff has a Bachelor of Science degree in the Administration of Criminal Justice from California State University Long Beach and a Master of Business Administration degree from California Coast University.



## 2007 COMMISSIONERS



### COMMISSION FOR FLORIDA LAW ENFORCEMENT ACCREDITATION

- Chief Chuck Rinehart, Chairperson - Punta Gorda Police Department
- Sheriff Jeffrey Dawsy, Vice-Chairperson - Citrus County
- Sheriff Larry Campbell - Leon County
- Judge Keith Cary - Twentieth Judicial Circuit of Florida
- Chief William Hall - South Daytona Police Department
- Colonel Julie Jones - Florida Fish & Wildlife Conservation Commission
- Sheriff Dean Kelly - Putnam County
- Sheriff Ken J. Mascara - St. Lucie County
- Chief Peter Paulding - Gulf Breeze Police Department
- Dr. Jack Schluckebier - City of Melbourne
- Commissioner Gary Wheeler - Indian River County Commission
- Chief Curt Willocks - Gulfport Police Department

### FLORIDA CORRECTIONS ACCREDITATION COMMISSION

- Sheriff David F. Harvey, Chairperson - Wakulla County
- Sheriff John D. Davenport, Vice-Chairperson - Charlotte County
- Pretrial Services Supervisor Susan Burdette - Orange County
- Executive Director Electra Bustle - Dept. of Highway Safety Motor Vehicles
- Major Robert E. Chapman - Alachua County Sheriff's Office
- Pretrial Services Supervisor Jeff Kilpatrick - Alachua County
- Sheriff Ron McNesby - Escambia County
- Sheriff Tommy Seagraves - Nassau County
- Major Robert Seaman - Martin County Sheriff's Office
- Major Greg Smith - Collier County Sheriff's Office
- Major Michael A. Tidwell - Seminole County Sheriff's Office
- Major Tammy Waldrop - Palm Beach County Sheriff's Office

# Welcome NEW COMMISSIONERS

## Florida Corrections Accreditation Commission



◀ **Pretrial Services Supervisor  
Susan Burdette**  
Orange County

**Colonel Julie Jones** ▶  
Florida Fish & Wildlife  
Conservation Commission

## Commission for Florida Law Enforcement Accreditation



# NEW Florida Accreditation Staff Members



◀ **Zoraida Marquez**  
Southern Program Manager

**Joanna Trippe** ▶  
Administrative Assistant



## Congratulations to The Agencies Accredited and Reaccredited at the Ocala Conference!



Hollandale Beach  
Police Department  
(Initial Accreditation)

- Bay County Sheriff's Office
- Lakeland Police Department
- Altamonte Springs Police Department
- Winter Park Police Department
- Margate Police Department
- Miami Beach Police Department
- Broward County Sheriff's Office

- Palm Beach Gardens Police Department
- Indian River County Sheriff's Office
- Tequesta Police Department
- Martin County Sheriff's Office
- Charlotte County Sheriff's Office
- Seminole County Sheriff's Office

■ CFA Agencies

■ FCAC Facilities